

PROCEEDINGS OF THE BOARD OF WATERWORKS COMMISSIONERS OF WATER DISTRICT NO. 1, PARISH OF LAFOURCHE, STATE OF LOUISIANA, TAKEN AT A REGULAR MEETING OF THE BOARD HELD OCTOBER 17, 2024.

The Board of Waterworks Commissioners of Water District No. 1, Parish of Lafourche, State of Louisiana, met in regular session at the Water Treatment Plant Distribution Office, Lockport, Louisiana, on Thursday, October 17, 2024, at six o'clock p.m.

All rose and recited the Pledge of Allegiance to the Flag.

There were present: Mr. Sidney Triche, President; Mr. Robert Pontif, Jr., Secretary Treasurer; Commissioners: Mr. Dirk Barrios, Mr. Evan Plaisance, Mr. Barry Uzee, Mr. Nolan Cressionie, Mr. Bobby Grabert, Mr. Jordan Collins, Mr. Morris Guidry and Mr. Manuel Delatte

There was absent: Vice President; Mr. Eric Roundtree

On motion by Mr. Nolan Cressionie, seconded by Mr. Bobby Grabert, the Board unanimously approved the minutes of the meeting held September 19, 2024.

There were no comments from the public.

Mr. Tory Hebert read a job progress report from Lafourche Parish Water District No. 1, which was ordered filed.

Mr. John Plaisance II read a job progress report from GIS Engineering, LLC, which was ordered filed.

Mr. Michael Badeaux read a job progress report from Badeaux Engineers, Inc., which was ordered filed.

On motion by Mr. Nolan Cressionie, seconded by Mr. Barry Uzee, the Board unanimously approved advertising for bids for New Administration Office. Bids to be received December 12, 2024, at 2:00 p.m. at the Administration Office, 1219 Crescent Ave., Lockport, LA.

Mr. Jack Plaisance read a job progress report from T. Baker Smith, LLC, which was ordered filed.

Mr. Marco Picciola read a job progress report from Picciola & Associates, Inc., which was ordered filed.

Mr. Morris Guidry, Chairman of the Policy Research and Development Committee, informed the Board that the committee had met prior to the regular meeting to review additions to the Sexual Harassment Policy and to the Application for Water Service Form.

On motion by Mr. Morris Guidry, seconded by Mr. Manuel Delatte, the Board unanimously approved the added language to the Sexual Harassment Policy as recommended by the Policy Research and Development Committee.

On motion by Mr. Morris Guidry, seconded by Mr. Evan Plaisance, the Board unanimously approved the added proof of ownership/lease to the Application for Water Service Form as recommended by the Policy Research and Development Committee.

Mr. Robert Pontif, Jr., Chairman of the Finance Committee, presented items to the Board reviewed by the Finance Committee prior to the regular meeting.

On motion by Mr. Robert Pontif, Jr., seconded by Mr. Jordan Collins, the Board unanimously approved the following pay requests for payment.

PAY REQUESTS:

D & M Tank, LLC

Payment No. 1 – Ground Storage Tank No. 1 Rehab.....\$50,250.00

Muddy Pipeworks, LLC

Payment No. 1 – 2024-2025 Booster Station Rehabs.....\$31,780.00

Sampey General Contractors, Inc.

Payment No. 3 – Waterline Replacement West 73rd Street et, al\$104,316.30

On motion by Mr. Robert Pontif, Jr., seconded by Mr. Dirk Barrios, the Board unanimously approved the following invoices for payment.

INVOICES:

Fontenot Benefits & Actuarial Consulting

Professional Services – Actuarial Valuation of Post-Employment Benefits to Comply with GASB 75.....\$2,250.00

GIS Engineering LLC

Basic Services – 18” Water Line Galliano – Cut Off.....\$31,500.00

High Tide Consultants, LLC

Basic Services – New South Plant Administration Building.....\$20,174.00

S & L Enterprises

Right-of-Way Work – Water Line Replacement Romy Drive.....\$2,600.35

Stratum Engineering, LLC

Professional Services - North Plant Capacity Expansion.....\$36,500.00

On motion by Mr. Robert Pontif, Jr., seconded by Mr. Bobby Grabert, the Board unanimously approved the September 2024 Financial & Operating Report.

The final item reviewed by the Finance Committee was an amendment to the Engagement Letter hiring Stagni & Company, LLC to perform the requirement of the Louisiana Legislative Auditors Statewide Agreed Upon Procedures for fiscal year ending June 30, 2024, and June 30, 2025, to include the Single Audit Procedures for the Water Sector Funding and authorize Wayne Gautreaux, General Manager, to sign necessary documents. On motion by Mr. Robert Pontif, Jr., seconded by Mr. Nolan Cressionie, the Board unanimously approved the amendment.

Mr. Wayne Gautreaux, General Manager, updated the Board on the new Lead Service Line rule. It was noted that after extensive research, interviews, historical records and field verifications the Lafourche Parish Water District’s Distribution System is considered “no lead”.

Mr. Gautreaux then updated the Board on a recent meeting held with Parish President Archie Chiasson, III and representatives from Principal Engineering on the Gheens Waterline which recently received some funding from Capital Outlay. The Water District will provide some guidance on the new waterline; however, it was noted that no funding will come directly from the Water District since this line is strictly being installed for upgraded fire protection.

On motion by Mr. Dirk Barrios, seconded by Mr. Jordan Collins, the meeting adjourned at 6:12 p.m.

Sidney Triche, President

Robert Pontif, Jr., Secretary Treasurer



Lafourche Parish Water District No. 1

JOB PROGRESS REPORT

Thursday, October 17, 2024

Booster Station Rehabilitations

Valentine Booster Station

We will perform the piping work on the interior of the booster station in the next few months

West Galliano Booster Station

We contracted Muddy Pipeworks, LLC to replace two 12" valves outside of the station that were not operable. This allows us to isolate the station for maintenance in lieu of shutting off customers for future maintenance work. This work is complete.

W. 73rd Street, et al Waterline Replacement

Mainline installation and service transfers are complete on West 73rd Street. Mainline installation on West 84th Street is almost complete.

Martinez Lane, et al Waterline Replacement

Sampey General Contractors is the Contractor for this project. They will begin work once they complete West 73rd Street project.

N. Barrios Street Waterline Replacement

We are currently advertising this project, and will receive bids on November 12th, 2024.

North Plant Hurricane Francine Repairs

All repairs are complete.

Abandonment of 8" and 10" Waterline Between G.M. Floodgate and Leeville Booster Station

We are in the process of transferring services from the lines to be abandoned. We should be complete with services transfers and abandoning the 8" and 10" line within the next month.

A handwritten signature in blue ink, appearing to read "Tory Hebert", is written over a horizontal line.

Tory Hebert, P.E.
Technical Assistant



ENGINEERING LLC

Coastal Design & Infrastructure

16878 West Main Street

Cut Off, LA 70345

P: (985) 632-5596 | F: (985) 632-4916

www.gisyeng.com

LAFOURCHE PARISH WATER DISTRICT NO. 1

JOB PROGRESS REPORT OCTOBER 17, 2024


We are pleased to present the following report on the projects we are working on for the Lafourche Parish Water District No. 1:

18" Water Line - Galliano to Cut Off:

The Contractor is NCMC, LLC, with a contract amount of \$5,357,000.00. The current contract amount (through Change Order No. 2) is \$5,792,128.24. The Notice to Proceed was issued for January 29, 2024, with a completion date of January 22, 2025. Contractor has completed installation of almost of the water line. Much of the water line still needs to be tested. We anticipate the project to be Substantially Complete by the end of October.

Thank you for this opportunity to serve you. If you have any questions, please do not hesitate to call.

Sincerely,


John J. Plaisance, II, P.E., L.S.
GIS Engineering, LLC

**BADEAUX
ENGINEERS
INCORPORATED**
CONSULTING STRUCTURAL
AND CIVIL ENGINEERS
115 EAST SIXTH STREET 70301
POST OFFICE BOX 1056 70302
985-447-2317 THIBODAUX, LA

TO: LAFOURCHE PARISH WATER DISTRICT NO. 1
BOARD OF COMMISSIONERS

SUBJECT: PROJECT STATUS REPORT

Date of Report: October 14, 2024

Date of Board Meeting: October 17, 2024

NEW ADMINISTRATION BUILDING

A bid date for the new building has been selected. Bids will be received December 12th
at 2:00 pm.

BADEAUX ENGINEERS INCORPORATED



Michael H Badeaux, P.E.



P.O. Box 2266
Houma, LA 70363

985.868.1050
866.357.1050
985.868.5843 FAX

412 South Van Ave.
Houma, LA 70363

tbsmith.com

Project Status Report

To: Lafourche Parish Water District No. 1
From: T. Baker Smith, LLC
Date: October 17, 2024
RE: Project Update

T. Baker Smith is pleased to present you with the following project status report:

Kraemer Waterline Improvements – Phase 2- FP&C 2021 Capital Outlay Project No. 50-ND5-20-01 – Waterline Replacement Along Hwy 307

A Pre-Construction conference is scheduled for October 15th. Southern Underground is ready to begin the work. Contract time is 150 Calendar days. Submittals are being processed. Coordination with LPWD is ongoing. The total contract amount is \$1,130,806.40.

We would like to thank you for the opportunity to continue to provide professional services on your project. If you have any questions, please do not hesitate to contact us.

T. BAKER SMITH, LLC

A handwritten signature in black ink, appearing to read "Jack E. Plaisance". The signature is fluid and cursive, written over a horizontal line.

Jack E. Plaisance
Sr. Project Manager

2021.0351



PICCIOLA & ASSOCIATES, INC.

CIVIL ENGINEERS • LAND SURVEYORS • NAVAL ARCHITECTS • MARINE ENGINEERS

J.C. PICCIOLA, II, P.E., P.L.S. • M.J. PICCIOLA, III, P.E.

LAFOURCHE PARISH WATER DISTRICT NO. 1

ENGINEERING REPORT

October 17, 2024

<u>PROJECT NO.</u>	<u>PROJECT NAME</u>	<u>COMMENTS</u>
1002-2102	Leeville Booster Station	The contractor for the project is Sealevel Construction, Inc. The Notice to Proceed was issued on August 7th. The contractor has completed the project, and the lien period has expired. We will process the final retainage payment once the contractor has provided the clear lien certificate.

Submitted By:

MPicciola
Marco J. Picciola, P.E.