

PROCEEDINGS OF THE BOARD OF WATERWORKS COMMISSIONERS OF WATER DISTRICT NO. 1, PARISH OF LAFOURCHE, STATE OF LOUISIANA, TAKEN AT A REGULAR MEETING OF THE BOARD HELD MAY 16, 2024.

The Board of Waterworks Commissioners of Water District No. 1, Parish of Lafourche, State of Louisiana, met in regular session at the Water Treatment Plant Distribution Office, Lockport, Louisiana, on Thursday, May 16, 2024, at six o'clock p.m.

All rose and recited the Pledge of Allegiance to the Flag.

There were present: Mr. Sidney Triche, President; Mr. Eric Roundtree, Vice President; Mr. Robert Pontif, Jr., Secretary Treasurer; Commissioners: Mr. Barry Uzee, Mr. Nolan Cressionie, Mr. Dirk Barrios, Mr. Morris Guidry, Mr. Jordan Collins and Mr. Evan Plaisance.

There were absent: Commissioners: Mr. Bobby Grabert and Mr. Manuel Delatte

On motion by Mr. Nolan Cressionie, seconded by Mr. Barry Uzee, the Board unanimously approved the minutes of the meeting held April 18, 2024.

Public Comments: None

Mr. Tory Hebert read a job progress report from Lafourche Parish Water District No. 1, which was ordered filed.

Mr. John Plaisance II read a job progress report from GIS Engineering, LLC., which was ordered filed.

Mr. Tory Hebert read a job progress report from Keck & Wood, Inc., which was ordered filed.

Mr. Michael Badeaux read a job progress report from Badeaux Engineers, Inc., which was ordered filed.

Mr. Jack Plaisance read a job progress report from T. Baker Smith, LLC, which was ordered filed.

Mr. Marco Picciola read a job progress report from Picciola & Associates, Inc., which was ordered filed.

Mr. Dirk Barrios, acting Engineering Committee Chairman, updated the Board on the Standard Engineering Agreement for future contracts requested by Keck & Wood, Inc. The Committee recommended approval to an updated Standard Engineering Agreement, however, compensation will continue to be based on a percentage of the cost of constructing the project with an additional complexity multiplier of 1.15 for those projects deemed “complex” by the Board.

On motion by Mr. Dirk Barrios, seconded by Mr. Jordan Collins, the Board unanimously approved the recommendation to update the Standard Engineering Agreement.

On motion by Mr. Dirk Barrios, seconded by Mr. Evan Plaisance, the Board unanimously approved the Engineering Agreement with Keck & Wood, Inc., for the project titled North Plant 2 Million Gallon Ground Storage Tank. A deadline of May 31, 2024, was set for Keck & Wood, Inc to sign the agreement.

Mr. Robert Pontif, Jr., Chairman of the Finance Committee then presented motions to the Board on the following items reviewed by the Finance Committee prior to the regular meeting:

On motion by Mr. Robert Pontif, Jr., seconded by Mr. Eric Roundtree, the Board unanimously approved Substantial Completion for Sage Construction, LLC for North Treatment Plant New Permanganate Feed Building.

On motion by Mr. Robert Pontif, Jr., seconded by Mr. Morris Guidry, the Board unanimously approved Change Order No. 1 for Sampey General Contractors, Inc-Waterline Replacement Along Savoie St-2022-23 CWF for a decrease of (\$5,400.00) and an increase of 15 contract days.

On motion by Mr. Robert Pontif, Jr., seconded by Mr. Evan Plaisance, the Board unanimously approved Change Order No. 2 for NCMC, LLC-18" Waterline Galliano to Cut Off for an increase of \$340,038.00.

On motion by Mr. Robert Pontif, Jr., seconded by Mr. Jordan Collins, the Board unanimously approved Change Order No. 1 for Muddy Pipeworks, LLC-Waterline Replacement Along West 3rd Street, et al for a decrease of (\$8,352.50).

On motion by Mr. Robert Pontif, Jr., seconded by Mr. Dirk Barrios, the Board unanimously approved Change Order No. 2 for Sage Construction, LLC for North Treatment Plant New Permanganate Building for a decrease of (\$9,178.80) and an increase of 43 contract days.

On motion by Mr. Robert Pontif, Jr., seconded by Mr. Nolan Cressionie, the Board unanimously approved Change Order No. 4 for Sealevel Construction, Inc., -Leeville Booster Station Restoration from Hurricane Ida for an increase of \$4,580.00.

On motion by Mr. Robert Pontif, Jr., seconded by Mr. Barry Uzee, the Board unanimously approved the following pay requests for payment:

PAY REQUESTS:

CSI Services, LLC

Payment No. 1 – 2024 South System Washout/Chlorination.....\$25,800.00

NCMC, LLC

Payment No. 2 – 18" Waterline Galliano to Cut Off.....\$576,677.45

Sage Construction, Inc.

Payment No. 9 – North Plant Permanganate Building.\$2,535.84

Sealevel Construction, Inc.

Payment No. 8 – Leeville Booster Restoration from Hurricane IDA.....\$116,552.27

On motion by Mr. Robert Pontif, Jr., seconded by Mr. Eric Roundtree, the Board unanimously approved the following invoices for payment:

INVOICES:

GIS Engineering LLC

Basic Services – 18” Water Line Galliano – Cut Off.....\$12,000.00

Keck & Wood, Inc.

Professional Services – North Plant Capacity Expansion\$45,559.69

Professional Services – North Plant Capacity Expansion\$13,158.75

Professional Services – North Plant Capacity Expansion\$12,840.00

Professional Services – North Plant Capacity Expansion\$8,880.00

Professional Services – North Plant Permanganate Building.....\$2,666.74

Picciola & Associates, Inc.

Basic Services – Leeville Booster Restoration from Hurricane IDA\$7,021.34

S & L Enterprises

Right-of-Way Work – Water Line Replacement Robichaux Street.....\$2,304.71

On motion by Mr. Robert Pontif, Jr., seconded by Mr. Morris Guidry, the Board unanimously approved the April 2024 Financial & Operating Report.

Final discussion by the Finance Committee Chairman was held on the water rates for the upcoming 2024-25 Fiscal Year. On motion by Mr. Robert Pontif, Jr., seconded by Mr. Evan Plaisance, the Board unanimously approved no change in rates at the current time for Fiscal Year 2024-2025.

On motion by Mr. Nolan Cressionie, seconded by Mr. Barry Uzee, the Board unanimously approved the lone bid of Badger Meter, Inc., received May 14, 2024, for Cold Water Meters and Automated Meter Reading Modules. A copy of the bid tab is attached.

Mr. Wayne Gautreaux, General Manager, then informed the Board that no bids were received May 14, 2024, for Distribution Surplus Items-Cold Water Meters 2024. Thus, on motion by Mr. Eric Roundtree, seconded by Mr. Morris Guidry, the Board unanimously approved disposal of the surplus meters.

On motion by Mr. Evan Plaisance, seconded by Mr. Jordan Collins, the Board unanimously approved Advertising for Bids-South Treatment Plant Lawn Maintenance. Bids to be received July 16, 2024, at 2:00 p.m. at the Water District Administration Office, Lockport, LA.

On motion by Mr. Evan Plaisance, seconded by Mr. Morris Guidry, the Board unanimously approved adopting a resolution providing for canvassing the returns and declaring the result of the special election held in Water District No.1 of the Parish of Lafourche, State of Louisiana, on Saturday, April 27, 2024, to authorize the renewal of a special tax therein.

RESOLUTION

A resolution providing for canvassing the returns and declaring the results of the special election held in Water District No. 1 of the Parish of Lafourche, State of Louisiana, on Saturday, April 27, 2024, to authorize the renewal of a special tax therein.

BE IT RESOLVED by the Board of Commissioners of Water District No. 1 of the Parish of Lafourche, State of Louisiana (the "Governing Authority"), acting as the governing authority of Water District No. 1 of the Parish of Lafourche, State of Louisiana (the "District"), that:

SECTION 1. Canvass. This Governing Authority does now proceed in open and public session to examine the official tabulations of votes cast at the special election held in the District on SATURDAY, APRIL 27, 2024 (the "Election"), to authorize the renewal of a special tax therein pursuant to the following proposition (the "Proposition"):

PROPOSITION (MILLAGE RENEWAL)

Shall Water District No. 1 of the Parish of Lafourche, State of Louisiana (the "District"), continue to levy a special tax of 3.57 mills on all the property subject to taxation within the District (an estimated \$2,670,600 expected at this time to be collected from the levy of the tax for an entire year), for a period of 10 years, beginning with the year 2026 and ending with the year 2035, for the purpose of paying maintenance and operating expenses of waterworks in said District?

This Governing Authority does further proceed to examine and canvass the returns of the Election thereof.

SECTION 2. Election Results. According to the official certified tabulation of votes cast at said Election, there was a total of 2,412 votes cast **IN FAVOR OF** the Proposition and a total of 1,135 votes cast

AGAINST the Proposition, resulting in a majority of **1,277** votes cast **IN FAVOR OF** the Proposition. The Proposition

was therefore duly **CARRIED** by a majority of the votes cast by the qualified electors voting at the Election.

SECTION 3. Promulgation of Election Result. The results of said election shall be promulgated by publication in the manner provided by law, after receipt from the Secretary of State's office of the actual costs of the election, as required by §18:1292 of the Louisiana Revised Statutes of 1950, as amended.

SECTION 4. Declaration. The foregoing results of the Election are hereby declared by this Governing Authority and shall be published as required by law.

SECTION 5. Procès Verbal. A *Procès Verbal* of the canvass of the returns of the Election shall be made and a certified copy thereof shall be forwarded to the Secretary of State, Baton Rouge, Louisiana, who shall record the same in her office; another certified copy thereof shall be forwarded to the Clerk of Court and *Ex-Officio* Recorder of Mortgages in and for the Parish of Lafourche, who shall record the same in the Mortgage Records of said Parish; and another copy thereof shall be retained in the archives of this Governing Authority.

This resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: Mr. Sidney Triche, President; Mr. Eric Roundtree, Vice President; Mr. Robert Pontif, Jr., Secretary Treasurer; Commissioners: Mr. Barry Uzee, Mr. Nolan Cressionie, Mr. Dirk Barrios, Mr. Morris Guidry, Mr. Jordan Collins and Mr. Evan Plaisance.

NAYS: 0

ABSENT: Commissioners: Mr. Bobby Grabert and Mr. Manuel Delatte

On motion by Mr. Jordan Collins, seconded by Mr. Dirk Barrios, the Board unanimously approved adopting a resolution declaring list of vehicles as surplus and approving trade-in with Enterprise Fleet Management for future equity on leased vehicles.

RESOLUTION

BE IT RESOLVED by the Board of the Lafourche Parish Water District No. 1 in regular session assembled, that:

WHEREAS, it has been decided that certain property owned by the Lafourche Parish Water District No. 1 is no longer needed for public purposes; and

WHEREAS, in accordance with the provisions of Title 33, Section 4712 of the Louisiana Revised Statutes (R.S. 33:4712), the District must adopt a resolution declaring the said property surplus; and

WHEREAS, this resolution shall be published in accordance with the provisions of the aforementioned statutes in the local journal;

NOW, THEREFORE BE IT RESOLVED by the Board of the Lafourche Parish Water District No. 1 in regular session that the following property be and is hereby declared surplus in accordance with the State Statutes referred to herein and will be used as a trade-in for future equity with Enterprise Fleet Management, provider of leased vehicles for the Lafourche Parish Water District No. 1:

Unit 162	2019	Chevy Impala	Vin # 2G11X5538K9131490
Unit 179	2020	Chevy Malibu	Vin # 1G1ZC5ST3LF130318

The above resolution having been submitted to a vote; the vote thereon was as follows:

YEAS: Mr. Sidney Triche, President; Mr. Eric Roundtree, Vice President; Mr. Robert Pontif, Jr., Secretary Treasurer; Commissioners: Mr. Barry Uzee, Mr. Nolan Cressionie, Mr. Dirk Barrios, Mr. Morris Guidry, Mr. Jordan Collins and Mr. Evan Plaisance.

NAYS: 0

ABSENT: Commissioners: Mr. Bobby Grabert and Mr. Manuel Delatte

On motion by Mr. Dirk Barrios, seconded by Mr. Nolan Cressionie, the Board unanimously approved hiring Fontenot Benefits & Actuarial Consultant to perform necessary actuarial calculations as required by the published GASB 75 for years 2024 and 2025.

Mr. Wayne Gautreaux, General Manager, provided an update on the renewal of a 50-year lease for Fourchon Elevated Tank in which he stated all paperwork has been executed by the Water District and is being processed by the Windsor Foundation Trust for a term that will extend to the year 2074.

Mr. Gautreaux then updated the Board of the 2023 Community Water System Accountability Rule grade recently assigned by the Louisiana Department of Health. The Water District's grade is an "A". He thanked all the District employees for their continued

hard work each day in maintaining this grade.

The last item of business for the Board was a presentation of plaque to Mr. Nelson Bourgeois in honor of his 30 years of service upon retirement from the Lafourche Parish Water District.

On motion by Mr. Eric Roundtree, seconded by Mr. Nolan Cressionie, the meeting adjourned at 6:17 p.m.

Sidney Triche, President

Robert Pontif, Jr., Secretary Treasurer



Lafourche Parish Water District No. 1

JOB PROGRESS REPORT

Thursday, May 16, 2024

Booster Station Rehabilitations

Sampey General Contractors is the Contractor for this project. Rehab work will begin once E. 12th Place project is complete.

STP - Warehouse Expansion

Building erection and door installation is complete. Plumbing, mechanical, and equipment installation will commence shortly.

Waterline Replacement Along E. 12th Place

Sampey General Contractors in the Contractor for this project. Work will begin next week.

Lefort Bypass Check Valve Installation

Muddy Pipeworks is the Contractor for this project. All material has been delivered and this project will be complete within the next month.

W. 73rd Street, et al Waterline Replacement

Plans are complete. Currently acquiring right of ways. Once right of ways are complete we will request quotes on the project.

Robichaux Lane Waterline Replacement

Plans preparation has begun. Once surveys and right of way acquisitions are complete we will request quotes for the project.

Martinez Lane, et al Waterline Replacement

Plans preparation has begun. Once surveys and right of way acquisitions are complete we will request quotes for the project.

A handwritten signature in blue ink, appearing to read "Tory Hebert", is written over a horizontal line.

Tory Hebert, P.E.
Technical Assistant



ENGINEERING LLC

Coastal Design & Infrastructure

16878 West Main Street

Cut Off, LA 70345

P: (985) 632-5596 | F: (985) 632-4916

www.gisyeng.com

LAFOURCHE PARISH WATER DISTRICT NO. 1

JOB PROGRESS REPORT MAY 16, 2024

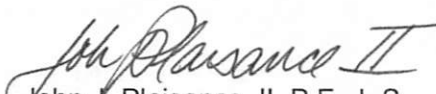
We are pleased to present the following report on the projects we are working on for the Lafourche Parish Water District No. 1:

18" Water Line - Galliano to Cut Off:

The Contractor is NCMC, LLC, with a contract amount of \$5,357,000.00. The Notice to Proceed was issued for January 29, 2024, with a completion date of January 22, 2025. Contractor has completed installation of approximately 40% of the water line.

Thank you for this opportunity to serve you. If you have any questions, please do not hesitate to call.

Sincerely,


John J. Plaisance, II, P.E., L.S.
GIS Engineering, LLC



**STATUS REPORT
MAY 16, 2024 BOARD MEETING**

NORTH PLANT CAPACITY EXPANSION:

The District requested site relocation of some facilities for the expansion is being evaluated and discussions with District staff are continuing. We are coordinating with District staff to develop a priority list of portions of the plant expansion that can be completed in sequence in order of priority to facilitate construction of the expansion components.

NORTH PLANT NEW PERMANGANATE BUILDING:

The Contractor has reached substantial completion of the project on April 15, 2024 and the certificate and punch list has been sent to the Contractor. Board approval of substantial completion is requested at this meeting. Board approval of the final adjusting Change Order No. 2 for the project is also requested at this meeting.

Respectfully submitted,

KECK & WOOD, INC.

**BADEAUX
ENGINEERS
INCORPORATED**
CONSULTING STRUCTURAL
AND CIVIL ENGINEERS
113 EAST SIXTH STREET 70301
POST OFFICE BOX 1056 70302
985-447-2317 THIBODAUX, LA

TO: LAFOURCHE PARISH WATER DISTRICT NO. 1
BOARD OF COMMISSIONERS

SUBJECT: PROJECT STATUS REPORT

Date of Report: May 13, 2024

Date of Board Meeting: May 16, 2024

NEW ADMINISTRATION BUILDING

Soil boring have been drilled on the north site. Geotechnical report should be available soon.

BADEAUX ENGINEERS INCORPORATED


Michael H Badeaux, P.E.



T. BAKER SMITH, LLC
A CENTURY OF SOLUTIONS

1100 South Acadia
Thibodaux, LA 70301

985.446.7970 (P) 1.866.357.1050 (TF)
www.tbsmith.com 985.446.9535 (F)

Project Status Report

To: Lafourche Parish Water District No. 1
From: T. Baker Smith, LLC
Date: May 16, 2024
RE: Project Update

T. Baker Smith is pleased to present you with the following project status report.

Kraemer Waterline Improvements – Phase 2- FP&C 2021 Capital Outlay Project No. 50-ND5-20-01 – Waterline Replacement Along Hwy 307

- TBS submitted revised plans, specifications & cost estimate to LPWD on April 30 and these were submitted to Facility Planning for review. No comments from Facility Planning received. Minor comments from LPWD have been implemented.

We would like to thank you for the opportunity to continue to provide professional services on your project. If you have any questions, please do not hesitate to contact us.

T. BAKER SMITH, LLC

A handwritten signature in black ink, appearing to read 'Jack E. Plaisance', written over a horizontal line.

Jack E. Plaisance
Sr. Project Manager

2021.0351



PICCIOLA & ASSOCIATES, INC.

CIVIL ENGINEERS • LAND SURVEYORS • NAVAL ARCHITECTS • MARINE ENGINEERS

J.C. PICCIOLA, II, P.E., P.L.S. • M.J. PICCIOLA, III, P.E.

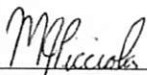
LAFOURCHE PARISH WATER DISTRICT NO. 1

ENGINEERING REPORT

May 16, 2024

<u>PROJECT NO.</u>	<u>PROJECT NAME</u>	<u>COMMENTS</u>
1002-2102	Leeville Booster Station	The contractor for the project is Sealevel Construction, Inc. The Notice to Proceed was issued on August 7th. The contractor has completed several tasks including demolishing the existing building, driving the concrete piles, erecting the building, and installing the bypass piping. The contractor will begin installing the stairway, the canopies on the exterior of the building, and the metal roof.

Submitted By:



Marco J. Picciola, P.E.