

PROCEEDINGS OF THE BOARD OF WATERWORKS COMMISSIONERS OF WATER DISTRICT NO. 1, PARISH OF LAFOURCHE, STATE OF LOUISIANA, TAKEN AT A REGULAR MEETING OF THE BOARD HELD FEBRUARY 17, 2022.

The Board of Waterworks Commissioners of Water District No. 1, Parish of Lafourche, State of Louisiana, met in regular session at the Water Treatment Plant Distribution Office, Lockport, Louisiana, on Thursday, February 17, 2022, at six o'clock p.m.

All rose and recited the Pledge of Allegiance to the Flag.

There were present: Sidney Triche, President; Robert Pontif, Jr., Secretary Treasurer; Commissioners: Dirk Barrios, Morris Guidry, Barry Uzee, Nolan Cressionie, Eric Roundtree, and Evan Plaisance.

There were absent: Vice President: Manuel Delatte, Commissioner: Jordan Collins

On motion by Mr. Nolan Cressionie, seconded by Mr. Barry Uzee, the Board unanimously approved the minutes of the meeting held January 20, 2022.

There were no comments from the public.

Mr. Tory Hebert read a job progress report from Lafourche Parish Water District No. 1, which was ordered filed.

Mr. John Plaisance II read a job progress report from GIS Engineering, LLC, which was ordered filed.

Mr. Mike Moffitt read a job progress report from Keck & Wood, Inc., which was ordered filed.

Mr. Tory Hebert read a job progress report from Badeaux Engineers, Inc., which was ordered filed.

Mr. Neil Angelette read a job progress report from Angelette-Picciola, LLC, which was ordered filed.

Mr. Nick Boudreaux read a job progress report from T. Baker Smith, LLC, which was ordered filed.

Mr. Marco Picciola read a job progress report from Picciola & Associates, Inc., which was ordered filed.

Mr. Robert Pontif, Jr., Chairman of the Finance Committee, then discussed with the Board items reviewed by the Finance Committee prior to the regular meeting.

On motion by Mr. Robert Pontif, Jr., seconded by Mr. Eric Roundtree, the Board unanimously approved Change Order No. 1 for Muddy Pipeworks, LLC for Water Line Replacement Along Windsor Dr., et al for an increase of \$1,565.00.

On motion by Mr. Robert Pontif, Jr., seconded by Mr. Morris Guidry, the Board unanimously approved the following pay requests for payment:

PAY REQUESTS:

Muddy Pipeworks, LLC

Payment No. 2 – 8” Water Line Installation N Willow Street\$32,506.88

NCMC, LLC

Payment No. 5 – North Plant Raw Water Transfer Pump Station Upgrade\$41,062.50

Sampey General Contractors, Inc.

Payment No. 10 – South Lafourche Waterline Improvements Facility Planning and Control Project No. 50-ND5-19-01.....\$79,218.59

On motion by Mr. Robert Pontif, Jr., seconded by Mr. Evan Plaisance, the Board unanimously approved the following invoices for payment:

INVOICES:

Angelette-Picciola, LLC

Basic Services - South Lafourche Waterline Improvements Facility Planning and Control Project No. 50-ND5-19-01.....\$1,561.45

Bingham Arbitrage Rebate Services, Inc.

Professional Services – Arbitrage Rebate Calculations Series 2011 Water Revenue Bonds (January 1, 2021 – January 1, 2022)\$750.00

Professional Services – Arbitrage Rebate Calculation Series 2013 Water Revenue Bonds (January 1, 2021 – January 1, 2022)\$750.00

Professional Services – Arbitrage Rebate Calculation Series 2015 Water Revenue Bonds (January 1, 2021 – January 1, 2022)\$1,100.00

GIS Engineering LLC

Basic Services – Water Line Relocation LA 1 Leeville to Golden Meadow\$7,032.79

Basic Services - 18" Water Line Galliano To Cut Off\$4,500.00

Keck & Wood, Inc.

Basic Services – North Plant Transfer Pump Upgrade\$311.77

Basic Services - New Surge Protection Tanks at Both Water Treatment Plants.....\$585.68

S & L Enterprises

Right-of-Way Work – LA 308 Valentine Canal Bridges\$1,653.15

T. Baker Smith

Basic Services – Kraemer Water Line Replacement 2021 Capital Outlay\$17,710.10

On motion by Mr. Robert Pontif, Jr., seconded by Mr. Dirk Barrios, the Board unanimously approved the January 2022 Financial & Operating Report.

Mr. Robert Pontif, Jr., then informed the Board that the Finance Committee reviewed the insurance quotes for 2022. The committee made the following recommendations:

- 1.) General Liability with Tokio Marine Specialty Insurance Co. at a cost of \$59,496.08.
- 2.) Auto with Tokio Marine Specialty Insurance Co. at a cost of \$51,436.26.
- 3.) MVR Charge and Policy Fees with Tokio Marine Specialty Insurance Co. through Laris Insurance Agency at a cost of \$1,630.00, MVR charge of \$22.00 per driver.
- 4.) Umbrella with Tokio Marine Specialty Insurance Co. at a cost of \$45,239.64.
- 5.) Crime with Tokio Marine Specialty Insurance Co. at a cost of \$2,000.54.
- 6.) Wrongful Acts and Professional Liability with Tokio Marine Specialty Insurance Co. at a cost of \$2,746.02.

- 7.) Employment Practices Liability with Tokio Marine Specialty Insurance Co. at a cost of \$8,739.25.
- 8.) Terrorism Inclusion Endorsement included in General Liability and Policy Fee with Tokio Marine Specialty Insurance Co. at a cost of \$939.46.
- 9.) Commercial Property with ACE American Insurance Company at a cost of \$262,216.66.
- 10.) Employee Dishonesty with CNA Surety Co. at a cost of \$497.00.
- 11.) Boiler and Machinery with Travelers Property Insurance Co. at a cost of \$8,698.00.
- 12.) Public Officials Oath Bond with CNA Surety Co. at a cost of \$450.00.

These insurances are provided by Laris Insurance Agency.

The Finance Committee also reviewed the quotes for Workers' Compensation.

<u>BIDDER</u>	<u>BID AMOUNT</u>
LUBA Casualty Ins. Co	\$91,394.00

This insurance is with Arthur J. Gallagher Risk Management Services, Inc.

On motion by Mr. Robert Pontif, Jr., seconded by Mr. Nolan Cressionie, the Board unanimously approved the Committees recommendation renewing all Insurances listed above for year 2022.

Finally, Mr. Robert Pontif, Jr., discussed with the Board an option to place on rental during hurricane season compatible 1500kw and 750kw plant generators for emergency backup in case of failure of the existing generators. No action was taken with further review recommended.

Mr. Wayne Gautreaux, General Manager, then gave the Board an Update on Water Sector Program established to provide funding received from the American Rescue Plan Act. The Water District was not awarded funding in the first round of applications and resubmittal will be done once the second round is open for applications.

On motion by Mr. Eric Roundtree, seconded by Mr. Barry Uzee, the Board unanimously approved to adopt a resolution authorizing the sale of Administration Office Surplus Items.

RESOLUTION

BE IT RESOLVED by the Board of the Lafourche Parish Water District No. 1 in regular session assembled, that:

WHEREAS, it has been decided that certain office property owned by the Lafourche Parish Water District No. 1 is no longer needed for public purposes; and

WHEREAS, in accordance with the provisions of Title 33, Section 4712 of the Louisiana Revised Statutes (R.S. 33:4712), the District must adopt a resolution declaring the said surplus property surplus and fixing the minimum price and terms of the sale; and

WHEREAS, this resolution shall be published in accordance with the provisions of the aforementioned statutes in the local journal prior to the sale of the property; and

WHEREAS, all sales made relative to this sale shall be final and shall not include any warranties or guarantees.

NOW, THEREFORE BE IT RESOLVED by the Board of the Lafourche Parish Water District No. 1 in regular session, that the following property be and is hereby declared surplus in accordance with the State Statutes referred to herein.

Administration Office Surplus Items-2022

<u>Item No.</u>	<u>Description</u>	<u>Tag Number</u>
1	Round Table	23
2	Conference Table	24
3	Chair	57
4	Lamp	59
5	Credenza	65
6	Lettering Equipment	81
7	Board Master Drafting Machine	84
8	Hewlett Packard Handheld Calculator	91
9	Chair	122
10	Refrigerator	139
11	Secretary Desk	160
12	Secretary Desk	161
13	ITT Telephone	299
14	Stacking Chair	312
15	Stacking Chair	313
16	Stacking Chair	317
17	Stacking Chair	326
18	Folding Chair	328
19	Chair	480
20	Folding Chair	519
21	Computer Workstation Holder	676

22	Realistic Stereo Cassette Recorder	776
23	Shop Vac	787
24	Maxtrac Mobile Radio	1001
25	Chair	1025
26	Tripp Lite Power Supply	1179
27	VHS-C Camcorder	1221
28	Toshiba Speaker Phone	1223
29	Toshiba Speaker Phone	1239
30	HP Deskjet Printer	1271
31	APC 1500 UPS	1320
32	APC 1500W Battery Backup	1391
33	650 Watt UPS	1425
34	Office Desk	1455
35	Global Lateral File	1478
36	Global Corner Unit w/Keyboard	1479
37	Global Hutch w/Hutch Doors	1480
38	Global Extension	1481
39	Global Extension w/Pedestal & Tack Board	1482
40	Shredder	1534
41	Victor 1570-6 Calculator	1549
42	Victor 1570-6 Calculator	1564
43	Intel Dual Core Processor	1602
44	Radio- EF Johnson 51 L Model 242-5277	1604
45	19" LCD Monitor ACER V193	1676
46	19" Monitor ACER	1682
47	Dell Monitor	1713
48	Battery Backup APC	1717
49	Dell Ultrasharp 24" Monitor	1809
50	Versa Term LX Hand-Held Computer	1920
51	Valve Box Locator	1945
52	Valve Box Locator	1993

MINIMUM ACCEPTABLE BID: \$500.00 LUMP SUM BID

Bid is lump sum for all items. No individual item bids are accepted.

The above resolution having been submitted to a vote; the vote thereon was as follows:

YEAS: Mr. Sidney Triche, President; Mr. Robert Pontif, Jr., Secretary Treasurer;

Commissioners: Mr. Dirk Barrios, Mr. Morris Guidry, Mr. Barry Uzee, Mr. Nolan Cressionie, Mr. Eric Roundtree, and Mr. Evan Plaisance.

NAYS: 0

ABSENT: Vice President: Manuel Delatte, Commissioner: Jordan Collins

Mr. Gautreaux then updated the Board on options still under review for vehicle purchases for year 2022.

On motion by Mr. Morris Guidry, seconded by Mr. Evan Plaisance, the Board unanimously approved hiring Keck & Wood, Inc. to assist District Staff in the implementation of the Water System Accountability Rule.

Ms. Wendy Thibodeaux, Lafourche Parish Assessor, then addressed the Board concerning 2021 post Hurricane IDA Millage collection.

On motion by Mr. Evan Plaisance, seconded by Mr. Dirk Barrios, the meeting adjourned at 6:29 p.m.

Sidney Triche, President

Robert Pontif, Jr., Secretary Treasurer



Lafourche Parish Water District No. 1

JOB PROGRESS REPORT

Thursday, February 17, 2022

Waterline Installation Along N. Willow Street - 20-21 CWF Grant

Muddy Pipeworks is the contractor for this project. Waterline installation is complete. Contractor is performing final dress up of the project site.

Waterline Replacement Along Windsor Dr., et al

Project is complete.

South Plant Ground Storage Tank #2 Painting and Repair

D & M Tank is the Contractor for this project and is currently awaiting materials to be delivered for the project. Construction should begin in March.

Cleaning of Sludge Pits 1, 2, 3, and 6 @ South Plant

Sealevel Construction is the Contractor for this project. To date excavation of Pits 1 and 6 is complete and work is on-going.

Cleaning of Sludge Pits 3 and 4 @ North Plant

Sealevel Construction is the contractor for this project. A Notice to Proceed will be issued once other work for the District is complete.

Leeville Tank Site Improvements

Muddy Pipeworks, LLC is the Contractor for this project and will begin construction in early March.

Waterline Replacement Along W. 215 St., et al

Plan preparation is on-going.

Tory Hebert, P.E.
Technical Assistant



LAFOURCHE PARISH WATER DISTRICT NO. 1

**JOB PROGRESS REPORT
FEBRUARY 15, 2022**

We are pleased to present the following report on the projects we are working on for the Lafourche Parish Water District No. 1:

Water Line Replacement, Cliff Lane, et al:

Bids were received on June 14, 2018. The Water District awarded the construction contract to Sampey General Contractors, Inc., in the amount of \$408,590.00. The contract is being processed. Contractor will be scheduled to begin after they complete other projects for the Water District.

Water Line Relocation, LA1, Golden Meadow, SPN H.008145:

The construction contract was awarded to LA Contracting Enterprise, LLC, for \$2,019,400.00. A Pre-Construction Conference is scheduled for February 24, 2022.

18" Water Line - Galliano to Cut Off:

GIS submitted a preliminary set of bid documents to LPWD#1 staff for their review.

Thank you for this opportunity to serve you. If you have any questions, please do not hesitate to call.

Sincerely,

John J. Plaisance, II, P.E., L.S.
GIS Engineering, LLC

STATUS REPORT
February 17, 2022 BOARD MEETING

SOUTH PLANT FLOCCULATOR TROUGHS REPLACEMENT PHASE 2:

The construction contracts with Sealevel Construction, Inc. are currently being executed and recorded. A Notice to Proceed will be issued soon.

SOUTH PLANT CARBON FEED SYSTEM UPGRADE:

The electrical and structural drawings are being finalized and will be reviewed with District staff in the next several days. Board approval for bid advertising is expected next month.

NORTH PLANT RAW WATER TRANSFER PUMP UPGRADE:

The new pump and VFD equipment are on site but not installed yet. Contractor is working on installing new pipe header segments to tie to new and existing pumps to the common discharge piping.

NEW SURGE PROTECTION TANK AT SOUTH WATER TREATMENT PLANT:

Tank delivery is expected in the next week with installation to start thereafter. The Contractor is obtaining field pipe components to complete the site piping work shortly after tank installation.

NORTH PLANT CAPACITY EXPANSION:

Detailed design work and construction drawing preparation is progressing. Further review of progress components with District staff is expected next month.

WATER USAGE TRENDS IN DIFFERENT AREAS OF THE DISTRICT:

The attached graphic charts show customer water usage over the last several years through 2021 for the different billing zones of the District. Figures 1 and 2 show average monthly usage trends and Figures 3 and 4 show percent change from previous year using the same average monthly usage trends. The Hwy 1 South zone and the Lower Bayou Blue zone showed level or increasing demand in 2021, whereas the others had decreased demand.

Respectfully submitted,

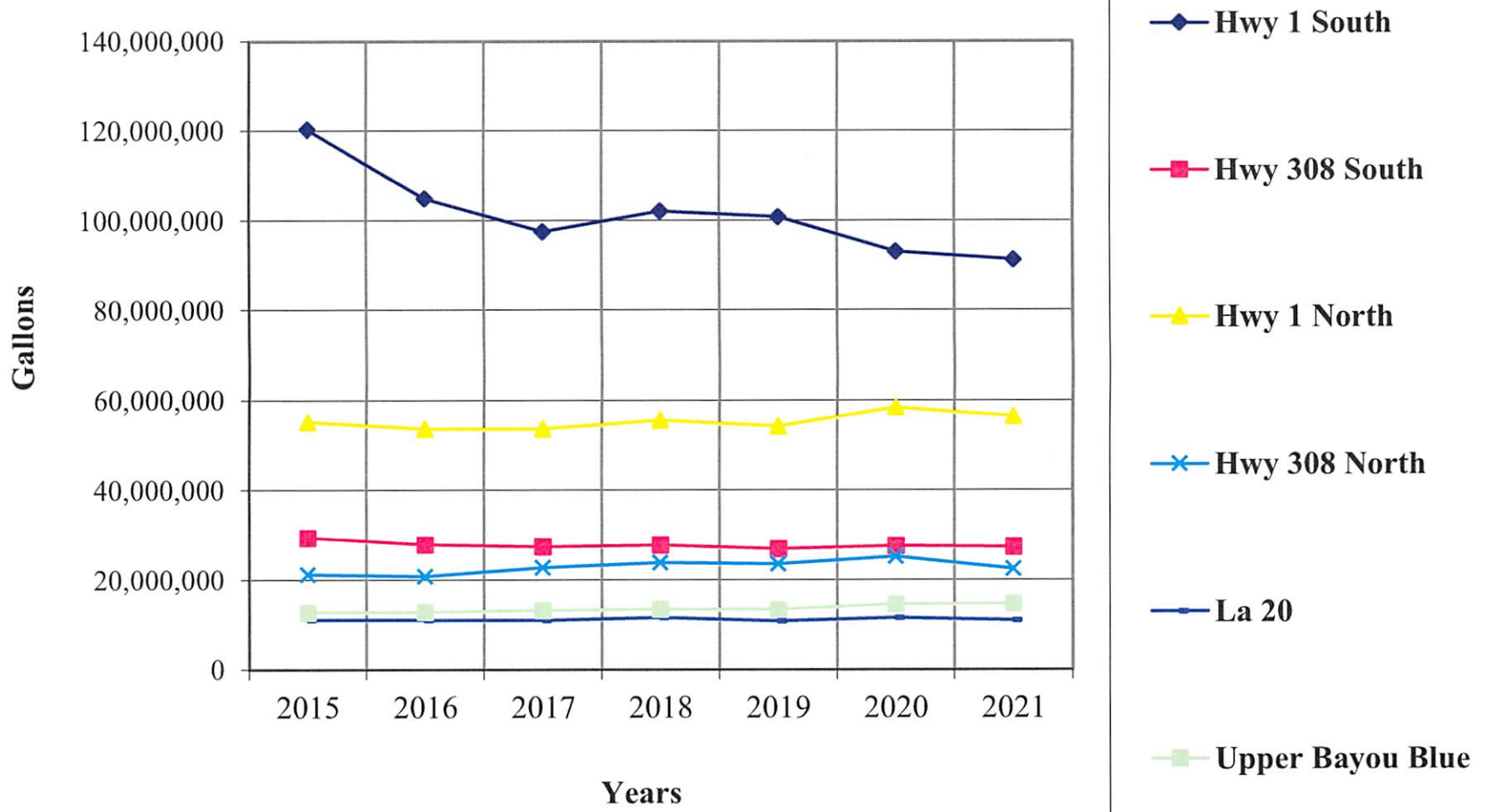
KECK & WOOD, INC.



Michael J. Moffitt, P.E.

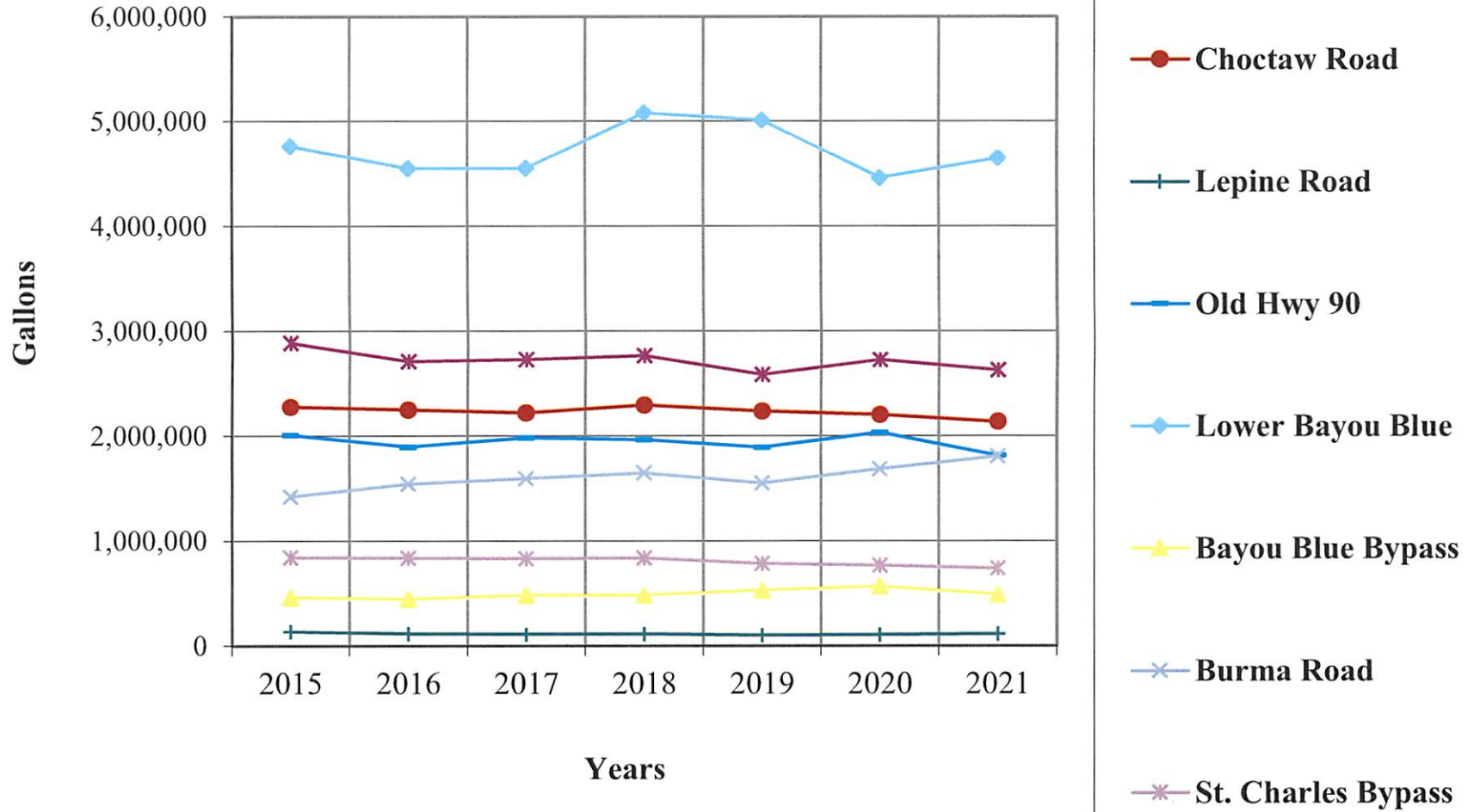
LAFOURCHE PARISH WATER DISTRICT NO. 1
WATER CONSUMPTION TRENDS BY BILLING ZONES AND YEAR

Figure 1 - Average Monthly Usage by Billing Zone



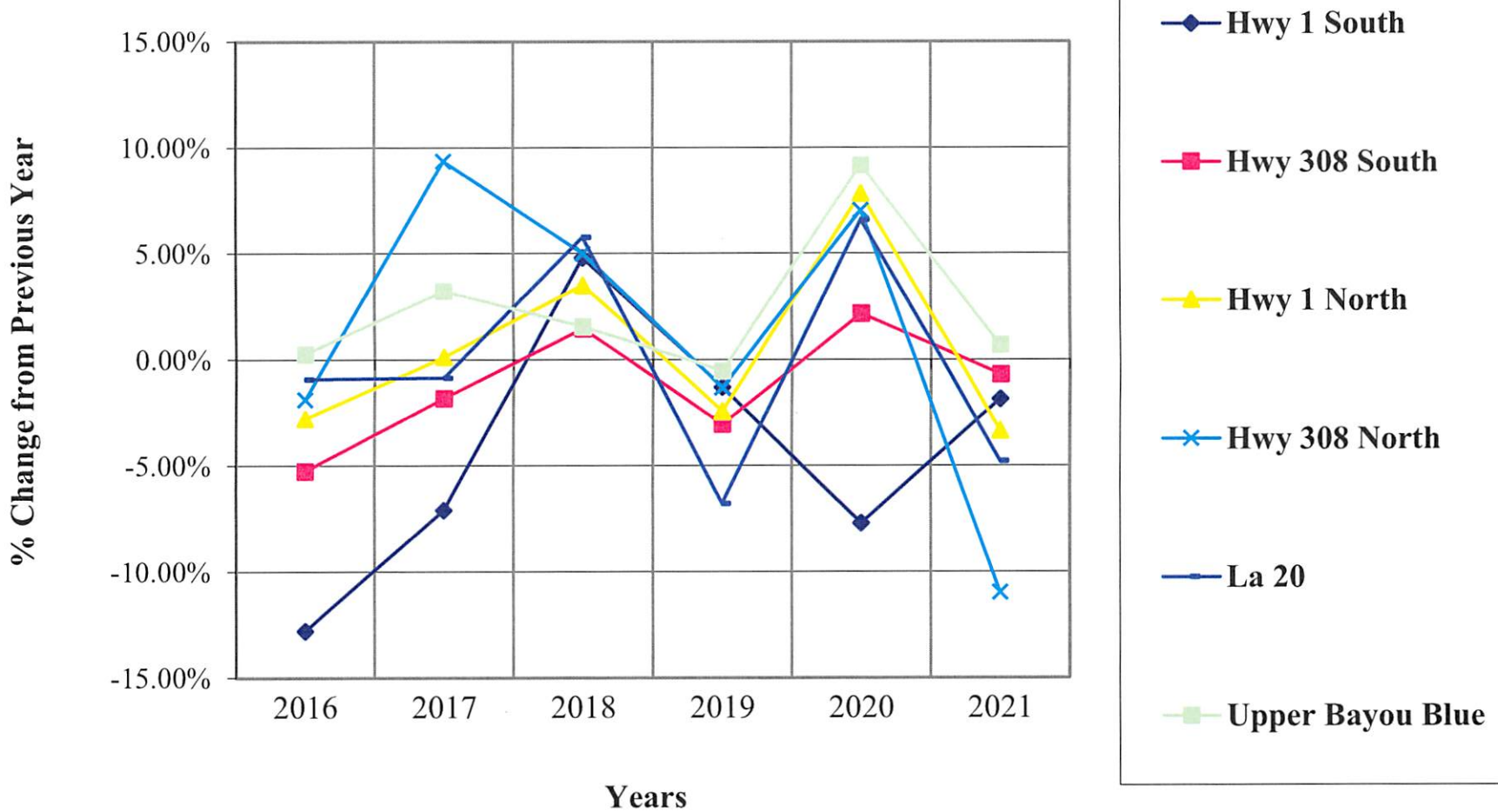
LAFOURCHE PARISH WATER DISTRICT NO. 1
 WATER CONSUMPTION TRENDS BY BILLING ZONES AND YEAR

Figure 2 - Average Monthly Usage by Billing Zone



LAFOURCHE PARISH WATER DISTRICT NO. 1
WATER CONSUMPTION TRENDS BY BILLING ZONES AND YEAR

Figure 3 - % Change from Previous Year - Annual Monthly Average Usage by Billing Zone



**BADEAUX
ENGINEERS
INCORPORATED**
CONSULTING STRUCTURAL
AND CIVIL ENGINEERS
115 EAST SIXTH STREET 70301
POST OFFICE BOX 1056 70302
985-447-2317 THIBODAUX, LA

TO: LAFOURCHE PARISH WATER DISTRICT NO. 1
BOARD OF COMMISSIONERS

SUBJECT: PROJECT STATUS REPORT

Date of Report: February 14, 2022

Date of Board Meeting: February 17, 2022

NEW ADMINISTRATION BUILDING

Design of new office building is underway.

BADEAUX ENGINEERS INCORPORATED



Michael H Badeaux, P.E.

MHB:nbl



Angelette-Picciola LLC
Consulting Engineers & Surveyors

Neil B. Angelette, P.E., P.L.S.

ENGINEERING REPORT
LAFOURCHE PARISH WATER DISTRICT NO. 1
BOARD MEETING
February 17, 2022

EAST 68TH STREET ET AL

The contract for this project is being processed. The Notice to Proceed will be issued to the contractor (Sampey General Contractors, Inc.) once they complete other work for the District.

WEST 52ND STREET ET AL (2019 CAPITAL OUTLAY)

The contractor, Sampey General Contractors, Inc., is continuing on this project.

Neil B. Angelette, P.E., P.L.S.

13379 Hwy 3235
Larose, Louisiana 70373
Tel: 985-798-7700
www.angelettepicciola.com
www.elevated-services.com

Angelette-Picciola



ELEVATED SERVICES
LLC

Project Status Report

To: Lafourche Parish Water District No. 1
From: T. Baker Smith, LLC
Date: February 17, 2022
RE: Project Update

T. Baker Smith is pleased to present you with the following project status report.

Kraemer Waterline Improvements – 2018 Capital Outlay Project Waterline Replacement along Hwy 307 (Bayou Boeuf School) and Bayou Boeuf Crossing

- Project is complete and clear lien period ended on January 3, 2022. TBS is reviewing as-built drawings and compiling coordinate file for staff.

Kraemer Waterline Improvements – Phase 2- FP&C 2021 Capital Outlay Project No. 50-ND5-20-01 – Waterline Replacement Along Hwy 307

- TBS submitted 60% design documents on November 18, 2021 and received comments from staff on December 9, 2021. TBS is addressing comments and proceeding with design.

We would like to thank you for the opportunity to continue to provide professional services on your project. If you have any questions, please do not hesitate to contact us.

T. BAKER SMITH, LLC



Amber Plessala, P.E.



PICCIOLA & ASSOCIATES, INC.

CIVIL ENGINEERS • LAND SURVEYORS • NAVAL ARCHITECTS • MARINE ENGINEERS

J.C. PICCIOLA, II, P.E., L.S.

LAFOURCHE PARISH WATER DISTRICT NO. 1

ENGINEERING REPORT

February 17, 2022

<u>PROJECT NO.</u>	<u>PROJECT NAME</u>	<u>COMMENTS</u>
1002-2102	Leeville Booster Station	The topographic surveying has been completed. The proposed pumps have been specified. We are currently working on finalizing the design plans.

Submitted By:

Marco J. Picciola, P.E.