

PROCEEDINGS OF THE BOARD OF WATERWORKS COMMISSIONERS OF WATER DISTRICT NO. 1, PARISH OF LAFOURCHE, STATE OF LOUISIANA, TAKEN AT A REGULAR MEETING OF THE BOARD HELD JUNE 20, 2024.

The Board of Waterworks Commissioners of Water District No. 1, Parish of Lafourche, State of Louisiana, met in regular session at the Water Treatment Plant Distribution Office, Lockport, Louisiana, on Thursday, June 20, 2024, at six o'clock p.m.

All rose and recited the Pledge of Allegiance to the Flag.

There were present: Mr. Sidney Triche, President; Mr. Robert Pontif, Jr., Secretary Treasurer; Commissioners: Mr. Dirk Barrios, Mr. Jordan Collins, Mr. Evan Plaisance, Mr. Manuel Delatte, Mr. Barry Uzee, and Mr. Nolan Cressionie.

There were absent: Mr. Eric Roundtree, Vice President; Commissioners: Mr. Morris Guidry and Mr. Bobby Grabert.

On motion by Mr. Nolan Cressionie, seconded by Mr. Barry Uzee, the Board unanimously approved the minutes of the meeting held May 16, 2024.

Public Comments: None

Mr. Tory Hebert read a job progress report from Lafourche Parish Water District No. 1, which was ordered filed.

Mr. John Plaisance II read a job progress report from GIS Engineering, LLC, which was ordered filed.

Mr. Michael Badeaux read a job progress report from Badeaux Engineers, Inc., which was ordered filed.

Mr. Jack Plaisance read a job progress report from T. Baker Smith, LLC, which was ordered filed.

On motion by Mr. Manuel Delatte, seconded by Mr. Evan Plaisance, the Board unanimously approved advertising for bids for Kraemer Water Line Improvements – Capital

Outlay Project No.50-ND5-20-01. Bids to be received August 8, 2024, at 2:00 p.m. at the Water District Administration Office, Lockport LA.

Mr. Marco Picciola read a job progress report from Picciola & Associates, Inc., which was ordered filed.

Mr. Wayne Gautreaux, General Manager, updated the Board on proceedings from the Engineering Committee meeting held prior to the regular meeting in reference to the Standard Engineering Agreement for future contracts requested by Keck & Wood, Inc. The Committee reviewed the response from Keck & Wood, Inc. and noted that Keck & Wood, Inc. did not agree with the updated Standard Engineering Agreement. Recommendation by the Engineering Committee was made to cancel all contracts with Keck & Wood, Inc. and withhold final payment for previous services rendered until Keck & Wood, Inc. turns over to the District information District Staff has requested. Also, a recommendation was made to notify the District Attorney as needed.

On motion by Mr. Dirk Barrios, seconded by Mr. Jordan Collins, the Board approved the Engineering Committee's recommendation.

Mr. Robert Pontif, Jr., Chairman of the Finance Committee then presented motions to the Board on the following items reviewed by the Finance Committee prior to the regular meeting:

On motion by Mr. Robert Pontif, Jr., seconded by Mr. Evan Plaisance, the Board unanimously approved Change Order No. 1 for D & A General Contractors, LLC for South Plant Distribution Warehouse Expansion for an increase of \$9,700.00.

On motion by Mr. Robert Pontif, Jr., seconded by Mr. Nolan Cressionie, the Board unanimously approved the following pay requests for payment:

PAY REQUESTS:

D & A General Contractors, LLC

Payment No. 3 – South Plant Warehouse Addition.....\$38,605.32

Sampey General Contractors, Inc.

Payment No. 1 – 8” Waterline Replacement Along East 12th Place.....\$109,053.90

Sealevel Construction, Inc.

Payment No. 9 – Leeville Booster Restoration from Hurricane IDA.....\$311,761.69

Mr. Sidney Triche, Board President, then acknowledged that Mr. Bobby Grabert, Commissioner, entered the meeting.

On motion by Mr. Robert Pontif, Jr., seconded by Mr. Barry Uzee, the Board unanimously approved the following invoices for payment:

INVOICES:

GIS Engineering LLC

Basic Services – 18” Water Line Galliano – Cut Off.....\$10,950.00

Keck & Wood, Inc.

Professional Services – North Plant Capacity Expansion \$(4,697.86)

Professional Services – North Plant Capacity Expansion\$718.07

Professional Services – North Plant Capacity Expansion\$2,720.00

Professional Services – North Plant Capacity Expansion\$22,935.00

Professional Services – North Plant Capacity Expansion\$960.00

Professional Services – North Plant Capacity Expansion\$15,300.00

Picciola & Associates, Inc.

Basic Services – Leeville Booster Restoration from Hurricane IDA\$8,776.19

S & L Enterprises

Right-of-Way Work – Water Line Replacement North Barrios Street.....\$1,643.02

Stratum Engineering, LLC

Professional Services – New South Plant Administration Building.....\$6,600.00

On motion by Mr. Robert Pontif, Jr., seconded by Mr. Bobby Grabert, the Board unanimously approved the May 2024 Financial & Operating Report.

The Finance Committee also reviewed the Cyber Liability Insurance renewal submitted by Acrisure through Amwins Insurance Brokerage, LLC in the amount of \$12,533.90 for the period of June 23, 2024, to June 23, 2025.

On motion by Mr. Robert Pontif Jr., seconded by Mr. Manuel Delatte, the Board unanimously approved the Finance Committee's recommendation to approve the quote as submitted by Acrisure.

Finally, Mr. Pontif discussed with the Board the budget for the fiscal year ending June 30, 2025, as submitted by Keck & Wood, Inc., Management Consultant for the District.

On motion by Mr. Robert Pontif Jr., seconded by Mr. Evan Plaisance, the Board unanimously approved the Finance Committee's recommendation to accept the 2024-2025 budget.

The Board reviewed the following bids received June 18, 2024, for Material & Supplies Distribution 2024.

BIDDER:	Coburn Supply Co.	
<u>QTY.</u>	<u>Description:</u>	<u>Unit Price:</u>
250	6" Bronze Tapping Saddle/SS or Bronze Strap	\$ 69.00
250	Meter Box (straight inlet)	\$163.05
25	2" Compression Corporation	\$233.80
6,000'	1" Plastic Water Service Tubing	\$ 0.51
20	2 1/4" x12" SS Repair Clamp	\$ 75.20
20	2 1/4" x16" SS Repair Clamp	\$ 86.60
20	6" x12" SS Repair Clamp	\$ 99.75
20	6" x16" SS Repair Clamp	\$117.68
1,250	3/4" Expander Wheel	\$ 20.18
30	2" Curb Stop	\$306.15

BIDDER:	Core & Main	
<u>QTY.</u>	<u>Description:</u>	<u>Unit Price:</u>
250	6" Bronze Tapping Saddle/SS or Bronze Strap	\$ 59.39
250	Meter Box (straight inlet)	\$166.40
25	2" Compression Corporation	\$242.71
6,000'	1" Plastic Water Service Tubing	No Bid
20	2 1/4" x12" SS Repair Clamp	\$ 85.44
20	2 1/4" x16" SS Repair Clamp	\$ 96.13
20	6" x12" SS Repair Clamp	\$109.43
20	6" x16" SS Repair Clamp	\$127.64

1,250	¾" Expander Wheel	\$ 18.75
30	2" Curb Stop	\$321.21

BIDDER: Consolidated Pipe & Supply		
<u>QTY.</u>	<u>Description:</u>	<u>Unit Price:</u>
250	6" Bronze Tapping Saddle/SS or Bronze Strap	\$ 94.75
250	Meter Box (straight inlet)	\$172.50
25	2" Compression Corporation	\$428.00
6,000'	1" Plastic Water Service Tubing	No Bid
20	2 1/4" x12" SS Repair Clamp	\$131.00
20	2 1/4" x16" SS Repair Clamp	\$149.00
20	6" x12" SS Repair Clamp	\$185.00
20	6" x16" SS Repair Clamp	\$215.75
1,250	¾" Expander Wheel	\$ 23.25
30	2" Curb Stop	\$371.75

On motion by Mr. Evan Plaisance, seconded by Mr. Jordan Collins, the Board unanimously approved to award the bid to the lowest responsible bidder for each item.

The Board reviewed the following bids received June 18, 2024, for Distribution Surplus Units.

Ditch Witch JT520- Minimum Bid required \$3,500.00

<u>Bidder</u>	<u>Bid Amount</u>
JJ Merchant	\$8,777.77
Muddy Pipeworks, LLC	\$4,500.00

On motion by Mr. Bobby Grabert, seconded by Mr. Nolan Cressionie, the Board unanimously approved to award the bid to the highest bidder JJ Merchant.

1999 Ford F850- Minimum Bid required \$3,500.00

<u>Bidder</u>	<u>Bid Amount</u>
JJ Merchant	\$4,377.77
Muddy Pipeworks, LLC	\$5,000.00

On motion by Mr. Dirk Barrios, seconded by Mr. Jordan Collins, the Board unanimously approved to award the bid to the highest bidder Muddy Pipeworks, LLC.

On motion by Mr. Barry Uzee, seconded by Mr. Nolan Cressionie, the Board unanimously approved adopting a resolution approving System Survey and Compliance Questionnaire for period of July 1, 2023, to June 30, 2024.

RESOLUTION

BE IT RESOLVED, by the Board of Waterworks Commissioners of Water District No. 1, Parish of Lafourche, State of Louisiana, governing authority of said District that;

WHEREAS, after having reviewed the System Survey and Compliance Questionnaire for fiscal year ending June 30, 2024;

NOW THEREFORE BE IT RESOLVED, that the completed questionnaire for period of July 1, 2023 to June 30, 2024, as submitted, be adopted for presentation to Stagni & Company, Certified Public Accountants for the District, at the beginning of the audit.

WHEREON, the motion was put to a vote; the vote thereon was as follows:

YEAS: Mr. Sidney Triche, President; Mr. Robert Pontif, Jr., Secretary Treasurer; Commissioners: Mr. Dirk Barrios, Mr. Jordan Collins, Mr. Evan Plaisance, Mr. Manuel Delatte, Mr. Barry Uzee, Mr. Nolan Cressionie, and Mr. Bobby Grabert.

NAYS: 0

ABSTAINING: 0

ABSENT AND NOT VOTING: Mr. Eric Roundtree, Vice President; Commissioner: Mr. Morris Guidry.

The last item discussed was the annual AWWA Southwest Section Annual Conference in Norman, OK October 13-15, 2024.

On motion by Mr. Evan Plaisance, seconded by Mr. Jordan Collins, the meeting adjourned at 6:11 p.m.

Sidney Triche, President

Robert Pontif, Jr., Secretary Treasurer



Lafourche Parish Water District No. 1

JOB PROGRESS REPORT

Thursday, June 20, 2024

Booster Station Rehabilitations

Sampey General Contractors is the Contractor for this project. Rehab work will begin once E. 12th Place project is complete.

STP - Warehouse Expansion

This project is complete.

Waterline Replacement Along E. 12th Place

Installation of the mainline is 90% complete. Service transfers in abandonment of the old waterline should be complete within the next month.

Lefort Bypass Check Valve Installation

This project is complete.

W. 73rd Street, et al Waterline Replacement

Plans are complete. Currently acquiring right of ways. Once right of ways are complete we will request quotes on the project.

Robichaux Lane Waterline Replacement

Plans preparation has begun. Once surveys and right of way acquisitions are complete we will request quotes for the project.

Martinez Lane, et al Waterline Replacement

Plans preparation has begun. Once surveys and right of way acquisitions are complete we will request quotes for the project.

A handwritten signature in blue ink, appearing to read "Tory Hebert", is written over a horizontal line.

Tory Hebert, P.E.
Technical Assistant



ENGINEERING LLC

Coastal Design & Infrastructure

16878 West Main Street

Cut Off, LA 70345

P: (985) 632-5596 | F: (985) 632-4916

www.gisyeng.com

LAFOURCHE PARISH WATER DISTRICT NO. 1

JOB PROGRESS REPORT

JUNE 20, 2024

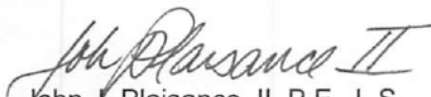
We are pleased to present the following report on the projects we are working on for the Lafourche Parish Water District No. 1:

18" Water Line - Galliano to Cut Off:

The Contractor is NCMC, LLC, with a contract amount of \$5,357,000.00. The current contract amount (through Change Order No. 2) is \$5,792,128.24. The Notice to Proceed was issued for January 29, 2024, with a completion date of January 22, 2025. Contractor has completed installation of approximately 60% of the water line.

Thank you for this opportunity to serve you. If you have any questions, please do not hesitate to call.

Sincerely,


John J. Plaisance, II, P.E., L.S.
GIS Engineering, LLC

**BADEAUX
ENGINEERS**
INCORPORATED
CONSULTING STRUCTURAL
AND CIVIL ENGINEERS
115 EAST SIXTH STREET 70301
POST OFFICE BOX 1036 70302
985-447-2317 THIBODAUX, LA

TO: LAFOURCHE PARISH WATER DISTRICT NO. 1
BOARD OF COMMISSIONERS

SUBJECT: PROJECT STATUS REPORT


Date of Report: June 17, 2024

Date of Board Meeting: June 20, 2024

NEW ADMINISTRATION BUILDING

Geotechnical report for the north site has been received and design is proceeding with this information.

BADEAUX ENGINEERS INCORPORATED


Michael H Badeaux, P.E.

Project Status Report

To: Lafourche Parish Water District No. 1
From: T. Baker Smith, LLC
Date: June 20, 2024
RE: Project Update

T. Baker Smith is pleased to present you with the following project status report.

Kraemer Waterline Improvements – Phase 2- FP&C 2021 Capital Outlay Project No. 50-ND5-20-01 – Waterline Replacement Along Hwy 307

- Facility Planning provided review letter confirming scope of work and limited technical review on May 21, 2024. Comments have been implemented into the project drawings.
- Board approval is required for the bid advertisement with proposed opening August 8 at 2:00 PM.

We would like to thank you for the opportunity to continue to provide professional services on your project. If you have any questions, please do not hesitate to contact us.

T. BAKER SMITH, LLC



Jack E. Plaisance
Sr. Project Manager

2021.0351



PICCIOLA & ASSOCIATES, INC.

CIVIL ENGINEERS • LAND SURVEYORS • NAVAL ARCHITECTS • MARINE ENGINEERS

J.C. PICCIOLA, II, P.E., P.L.S. • M.J. PICCIOLA, III, P.E.


LAFOURCHE PARISH WATER DISTRICT NO. 1

ENGINEERING REPORT

June 20, 2024

<u>PROJECT NO.</u>	<u>PROJECT NAME</u>	<u>COMMENTS</u>
1002-2102	Leeville Booster Station	The contractor for the project is Sealevel Construction, Inc. The Notice to Proceed was issued on August 7th. The contractor has completed demolishing the existing building, driving the concrete piles, erecting the building, and installing the bypass piping. The contractor will begin installing the metal roof and complete the work on the interior of the building.

Submitted By:



Marco J. Picciola, P.E.