

PROCEEDINGS OF THE BOARD OF WATERWORKS COMMISSIONERS OF WATER DISTRICT NO. 1, PARISH OF LAFOURCHE, STATE OF LOUISIANA, TAKEN AT A REGULAR MEETING OF THE BOARD HELD JUNE 15, 2023.

The Board of Waterworks Commissioners of Water District No. 1, Parish of Lafourche, State of Louisiana, met in regular session at the Water Treatment Plant Distribution Office, Lockport, Louisiana, on Thursday, June 15, 2023, at six o'clock p.m.

All rose and recited the Pledge of Allegiance to the Flag.

There were present: Mr. Sidney Triche, President; Mr. Robert Pontif, Jr., Secretary Treasurer; Commissioners: Mr. Dirk Barrios, Mr. Barry Uzee, Mr. Nolan Cressionie, Mr. Evan Plaisance, Mr. Morris Guidry, Mr. Manuel Delatte, and Mr. Bobby Grabert

There were absent: Mr. Eric Roundtree, Vice President; Commissioner: Mr. Jordan Collins.

On motion by Mr. Nolan Cressionie, seconded by Mr. Bobby Grabert, the Board unanimously approved the minutes of the meeting held May 18, 2023.

Public Comments:

Pastor Luwana Marts addressed the Board inquiring about the flushing and testing of fire hydrants. Mr. Wayne Gautreaux, General Manager, commented on her concerns and will provide further information to her.

Mr. Tory Hebert read a job progress report from Lafourche Parish Water District No. 1, which was ordered filed.

Mr. John Plaisance II read a job progress report from GIS Engineering, LLC, which was ordered filed.

Mr. Mike Moffitt read a job progress report from Keck & Wood, Inc., which was ordered filed.

Mr. Michael Badeaux read a job progress report from Badeaux Engineers, Inc., which was ordered filed.

Ms. Sandy Guidry read a job progress report from Angelette Design, LLC, which was ordered filed.

Mr. Jack Plaisance read a job progress report from T. Baker Smith, LLC, which was ordered filed.

Mr. Marco Picciola read a job progress report from Picciola & Associates, Inc., which was ordered filed.

Mr. Robert Pontif, Jr., Chairman of the Finance Committee then presented motions to the Board on the following items reviewed by the Finance Committee prior to the regular meeting:

On motion by Mr. Robert Pontif, Jr., seconded by Mr. Barry Uzee, the Board unanimously approved Substantial Completion for Sealevel Construction, Inc. for New Surge Protection Tank at South Treatment Plant.

On motion by Mr. Robert Pontif Jr., seconded by Mr. Manuel Delatte, the Board unanimously approved Change Order No. 1 for Sealevel Constuction, Inc. for New Surge Protection Tank at South Treatment Plant for an increase of 550 contract days.

On motion by Mr. Robert Pontif, Jr., seconded by Mr. Morris Guidry, the Board unanimously approved the following pay requests for payment:

PAY REQUESTS:

Lebro Construction Inc.

Payment No. 1 – South Plant Administrative Office Demolition. \$25,000.00

Muddy Pipeworks, LLC

Payment No. 1 – Water Line Replacement Along Fairway Drive \$50,395.50

Payment No. 1 – Beu Chene Fire Hydrant Replacement..... \$18,800.00

Sampey General Contractors, Inc.

Payment No. 1– Water Line Replacement Along East 68th Street, et al \$15,570.00

Sealevel Construction, Inc.

Payment No. 5 – South Plant Carbon Feed System Upgrade \$44,897.31

On motion by Mr. Robert Pontif, Jr., seconded by Mr. Evan Plaisance, the Board unanimously approved the following invoices for payment:

INVOICES:

Basic Services – North Plant Permanganate Building \$444.50

Basic Services – North Plant Capacity Expansion \$22,612.76

Professional Services – New Surge Protection Tank at South and North Plant..... \$9,095.71

Professional Services – Chlorine Risk Management Plan Audit \$960.00

S & L Enterprises

Right-of-Way Work – 18” Water Line Galliano – Cut Off..... \$2,104.71

T. Baker Smith

Basic Services – Kraemer Water Line Replacement 2021 Capital Outlay \$4,456.28

On motion by Mr. Robert Pontif, Jr., seconded by Mr. Dirk Barrios, the Board unanimously approved the May 2023 Financial & Operating Report.

The Finance Committee also reviewed the Cyber Liability Insurance renewal submitted by Laris Insurance Agency, LLC through Amwins Insurance Brokerage, LLC in the amount of \$10,479.17 for the period of June 23, 2023, to June 23, 2024.

On motion by Mr. Robert Pontif Jr., seconded by Mr. Dirk Barrios, the Board unanimously approved the Finance Committee’s recommendation to approve the quote as submitted by Laris Insurance Agency.

Finally, Mr. Pontif discussed with the Board the budget for the fiscal year ending June 30, 2024, as presented by Mr. Mike Moffitt with Keck & Wood, Inc., Management Consultant for the District.

On motion by Mr. Robert Pontif Jr., seconded by Mr. Evan Plaisance, the Board unanimously approved the Finance Committee’s recommendation to accept the 2023-2024 budget.

The Board reviewed the following bids received June 13, 2023, at 2:00 p.m. for Material & Supplies Distribution 2023.

BIDDER: LA Utilities		
<u>QTY.</u>	<u>Description:</u>	<u>Unit Price:</u>
400	8" Bronze Tapping Saddle/SS or Bronze Strap	\$104.95
250	Meter Box (angle inlet)	\$155.45
250	Meter Box (straight inlet)	\$164.00
12,000'	1" Plastic Water Service Tubing	\$ 0.66

BIDDER: Coburn Supply Co.		
<u>QTY.</u>	<u>Description:</u>	<u>Unit Price:</u>
400	8" Bronze Tapping Saddle/SS or Bronze Strap	\$ 86.63
250	Meter Box (angle inlet)	\$152.19
250	Meter Box (straight inlet)	\$160.58
12,000'	1" Plastic Water Service Tubing	\$ 0.51

BIDDER: Lafayette Winwater Works		
<u>QTY.</u>	<u>Description:</u>	<u>Unit Price:</u>
400	8" Bronze Tapping Saddle/SS or Bronze Strap	\$106.00
250	Meter Box (angle inlet)	\$159.50
250	Meter Box (straight inlet)	\$167.75
12,000'	1" Plastic Water Service Tubing	\$ 0.65

BIDDER: Consolidated Pipe & Supply		
<u>QTY.</u>	<u>Description:</u>	<u>Unit Price:</u>
400	8" Bronze Tapping Saddle/SS or Bronze Strap	\$131.25
250	Meter Box (angle inlet)	\$165.45
250	Meter Box (straight inlet)	\$174.09
12,000'	1" Plastic Water Service Tubing	\$ 0.55

On motion by Mr. Evans Plaisance, seconded by Mr. Morris Guidry, the Board unanimously approved to award the bid to the lowest responsible bidder for each item.

On motion by Mr. Manuel Delatte, seconded by Mr. Barry Uzee, the Board unanimously approved adopting a resolution approving System Survey and Compliance Questionnaire for period of July 1, 2022, to June 30, 2023.

RESOLUTION

BE IT RESOLVED, by the Board of Waterworks Commissioners of Water District No. 1, Parish of Lafourche, State of Louisiana, governing authority of said District that;

WHEREAS, after having reviewed the System Survey and Compliance Questionnaire

for fiscal year ending June 30, 2023;

NOW THEREFORE BE IT RESOLVED, that the completed questionnaire for period of July 1, 2022 to June 30, 2023, as submitted, be adopted for presentation to Stagni & Company, Certified Public Accountants for the District, at the beginning of the audit.

WHEREON, the motion was put to a vote; the vote thereon was as follows:

YEAS: Mr. Sidney Triche, President; Mr. Robert Pontif, Jr., Secretary Treasurer; Commissioners: Mr. Dirk Barrios, Mr. Barry Uzee, Mr. Nolan Cressionie, Mr. Evan Plaisance, Mr. Morris Guidry, Mr. Manuel Delatte, and Mr. Bobby Grabert

NAYS: 0

ABSTAINING:0

ABSENT AND NOT VOTING: Mr. Eric Roundtree, Vice President; Mr. Jordan Collins

On motion by Mr. Nolan Cressionie, seconded by Bobby Grabert, the Board unanimously approved adopting a resolution authorizing the sale of Surplus Cold Water Meters 2023.

RESOLUTION

BE IT RESOLVED by the Board of the Lafourche Parish Water District No. 1 in regular session assembled, that:

WHEREAS, it has been decided that certain property owned by the Lafourche Parish Water District No. 1 is no longer needed for public purposes; and

WHEREAS, in accordance with the provisions of Title 33, Section 4712 of the Louisiana Revised Statutes (R.S. 33:4712), the District must adopt a resolution declaring the said surplus property surplus and fixing the minimum price and terms of the sale; and

WHEREAS, this resolution shall be published in accordance with the provisions of the aforementioned statutes in the local journal prior to the sale of the property; and

WHEREAS, all sales made relative to this sale shall be final and shall not include any warranties or guarantees.

NOW, THEREFORE BE IT RESOLVED by the Board of the Lafourche Parish Water District No. 1 in regular session that the following property be and is hereby declared

surplus in accordance with the State Statutes referred to herein.

SURPLUS ITEMS – COLD WATER METERS

<u>Item No.</u>	<u>Description</u>	<u>Quantity</u>	<u>Model No.</u>	<u>Serial No.</u>
1.	Cold Water Meters			See Attached Exhibit A

MINIMUM ACCEPTABLE BID: \$200.00

The above resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: Mr. Sidney Triche, President; Mr. Robert Pontif, Jr., Secretary Treasurer;

Commissioners: Mr. Dirk Barrios, Mr. Barry Uzee, Mr. Nolan Cressionie, Mr. Evan

Plaisance, Mr. Morris Guidry, Mr. Manuel Delatte, and Mr. Bobby Grabert

NAYS: 0

ABSENT: Mr. Eric Roundtree, Vice President; Mr. Jordan Collins

On motion by Mr. Evan Plaisance, seconded by Mr. Dirk Barrios, the Board unanimously approved advertising for bids for Distribution Surplus Items-Cold Water Meters 2023. Bids to be received July 19, 2023, at 2:00 p.m. at the Water District Administration Office, Lockport, LA.

Mr. Wayne Gautreaux, General Manager, then updated the Board on negotiations with Raceland Raw Sugars for potential relocation of the new Administration Office to property adjacent to the north property line.

On motion by Mr. Morris Guidry, seconded by Mr. Manuel Delatte, the meeting adjourned at 6:19 p.m.

Sidney Triche, President

Robert Pontif, Jr., Secretary Treasurer



Lafourche Parish Water District No. 1

JOB PROGRESS REPORT

Thursday, June 15, 2023

Waterline Replacement Along Fairway Drive - 21-22 CWEF Grant

Muddy Pipeworks, LLC is the Contractor for this project. Installation of the main line has begun. This project should be complete by mid July.

Administrative Office Demolition

Lebro Construction, Inc. is the Contractor for this project. The Contractor has begun removing bricks and should have the building disassembled within the next month.

Fire District #1 Hwy 182 Training Facility Cost Share

Sampey General Contractors is the Contractor for this project. Contractor has laid the 6" watermain, but is now waiting on long lead time items such as the meter and meter box assembly, which are currently scheduled to arrive in September.

Waterline Replacement Along Savoie Street

Plan preparation is complete. We are currently acquiring right of ways.

Waterline Replacement Along Gautreaux Street, et al

Muddy Pipeworks, LLC is the Contractor for this project. We will issue a Notice to Proceed once he completes other work for the District.

Interior Paint and Repair of Bayou Blue Elevated Tank

D & M Tank is the Contractor for this project. Contractor is finished with exterior repairs and has begun repair work for the interior of the tank. This work should be complete within the next month.

Waterline Replacement Along E. Lafourche Street, et al

Plan preparation has begun. Once a final alignment is determined we will begin right of way acquisition.

Lead Service Line Inventory

Phase 1(a) - Town of Lockport LPWD-Owned Service Line Verification

All 237 of the randomly selected verification sites have been completed with no lead found.

Phase 1(b) - Lafourche Parish Customer-Owned Service Line Verification

243 of the 378 randomly selected verification sites have been completed as of yesterday. No lead has been found to date. We anticipated being complete with this phase of the project by the end of July.

A handwritten signature in black ink, appearing to read "Tory Hebert", is written over a horizontal line.

Tory Hebert, P.E.
Technical Assistant



ENGINEERING LLC

Coastal Design & Infrastructure

16878 West Main Street

Cut Off, LA 70345

P: (985) 632-5596 | F: (985) 632-4916

www.gisyeng.com

LAFOURCHE PARISH WATER DISTRICT NO. 1

JOB PROGRESS REPORT JUNE 12, 2023

We are pleased to present the following report on the projects we are working on for the Lafourche Parish Water District No. 1:

Water Line Replacement, Cliff Lane, et al:

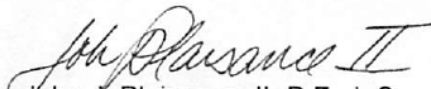
The construction contract was awarded to Sampey General Contractors, Inc., in the amount of \$408,590.00. The project was declared Substantially Complete as of April 6, 2023. Two fire hydrants still need to be raised.

18" Water Line - Galliano to Cut Off:

LPWD#1 received notification that their Water Sector Grant application was awarded. LPWD#1 staff is coordinating with the State on the appropriate paperwork. We anticipate being ready to advertise in June 2023.

Thank you for this opportunity to serve you. If you have any questions, please do not hesitate to call.

Sincerely,


John J. Plaisance, II, P.E., L.S.
GIS Engineering, LLC



STATUS REPORT
June 15, 2023 BOARD MEETING

SOUTH PLANT CARBON FEED SYSTEM UPGRADE:

Submittals for the glazing and fire rated glazing have been processed. Contractor has completed the masonry wall construction and door frames have been placed. K+W is coordinating with the Contractor regarding the installation of the interior and exterior stairs and platform on the north wall of the building.

NEW SURGE PROTECTION TANK AT SOUTH WATER TREATMENT PLANT:

The Contractor reached substantial completion of the project on May 23, 2023 and Board approval of substantial completion is requested at this meeting. Board approval of a change order to add 550 days to the contract time due to delivery delays is also requested at this meeting.

NORTH PLANT CAPACITY EXPANSION:

Detailed design work and construction drawing preparation is progressing. More frequent video call review meetings with District staff at 2-week intervals is being planned to keep District staff updated as construction drawings and specifications are getting closer to completion.

NORTH PLANT NEW PERMANGANATE BUILDING:

A pre-construction conference was held today with the Contractor and the Notice to Proceed is being issued to the Contractor, Sage Construction, LLC.

Respectfully submitted,

KECK & WOOD, INC.

A handwritten signature in black ink that reads "Michael J. Moffitt". The signature is written in a cursive, flowing style.

Michael J. Moffitt, P.E.

**BADEAUX
ENGINEERS
INCORPORATED**
CONSULTING STRUCTURAL
AND CIVIL ENGINEERS
115 EAST SIXTH STREET 70301
POST OFFICE BOX 1056 70302
985-447-2317 THIBODAUX, LA

TO: LAFOURCHE PARISH WATER DISTRICT NO. 1
BOARD OF COMMISSIONERS

SUBJECT: PROJECT STATUS REPORT

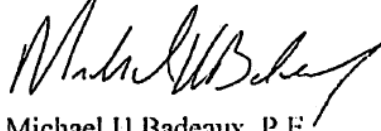
Date of Report: June 12, 2023

Date of Board Meeting: June 15, 2023

NEW ADMINISTRATION BUILDING

Design continues utilizing the latest floor plans and building elevations.

BADEAUX ENGINEERS INCORPORATED



Michael H Badeaux, P.E.

MHB:nbl



ANGELETTE DESIGN LLC
Consulting Engineers & Surveyors

Neil B. Angelette, P.E., P.L.S.

ENGINEERING REPORT
LAFOURCHE PARISH WATER DISTRICT NO. 1
BOARD MEETING
JUNE 15, 2023

EAST 68TH STREET ET AL

The Notice to Proceed was issued on May 31, 2023 and the contractor, Sampey General Contractors, Inc., has started work on West 93rd Street.

Neil B. Angelette, P.E., P.L.S.



T. BAKER SMITH, LLC
A CENTURY OF SOLUTIONS

1100 South Acadia
Thibodaux, LA 70301

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www.tbsmith.com 985.446.9535 (F)

Project Status Report

To: Lafourche Parish Water District No. 1
From: T. Baker Smith, LLC
Date: June 15, 2023
RE: Project Update

T. Baker Smith is pleased to present you with the following project status report.

Kraemer Waterline Improvements – Phase 2- FP&C 2021 Capital Outlay Project No. 50-ND5-20-01 – Waterline Replacement Along Hwy 307

- The Corps permit was received on Monday April 17th. All environmental permits are in place. Final Design Plans have been conformed to meet the environmental permits as well as addressing all District comments and budget. Final plans are being QA/QC'd internally by the Engineer of Record for this project. ROW acquisition by the District is ongoing.

We would like to thank you for the opportunity to continue to provide professional services on your project. If you have any questions, please do not hesitate to contact us.

T. BAKER SMITH, LLC

A handwritten signature in black ink, appearing to read 'Jack E. Plaisance', written over a horizontal line.

Jack E. Plaisance
Project Manager



PICCIOLA & ASSOCIATES, INC.

CIVIL ENGINEERS · LAND SURVEYORS · NAVAL ARCHITECTS · MARINE ENGINEERS

J.C. PICCIOLA, II, P.E., P.L.S. · M.J. PICCIOLA, III, P.E.

LAFOURCHE PARISH WATER DISTRICT NO. 1

ENGINEERING REPORT

June 15, 2023

<u>PROJECT NO.</u>	<u>PROJECT NAME</u>	<u>COMMENTS</u>
1002-2102	Leeville Booster Station	Sealevel Construction, Inc. is the contractor. The contract documents are complete, and a pre-construction meeting was held on May 16 th . The Notice to Proceed will be issued on August 7 th .

Submitted By: MPicciola
Marco J. Picciola, P.E.