

PROCEEDINGS OF THE BOARD OF WATERWORKS COMMISSIONERS OF WATER DISTRICT NO. 1, PARISH OF LAFOURCHE, STATE OF LOUISIANA, TAKEN AT A REGULAR MEETING OF THE BOARD HELD APRIL 20, 2023.

The Board of Waterworks Commissioners of Water District No. 1, Parish of Lafourche, State of Louisiana, met in regular session at the Water Treatment Plant Distribution Office, Lockport, Louisiana, on Thursday, April 20, 2023, at six o'clock p.m.

All rose and recited the Pledge of Allegiance to the Flag.

There were present: Mr. Sidney Triche, President; Mr. Eric Roundtree, Vice-President; Mr. Robert Pontif, Jr., Secretary Treasurer; Commissioners: Mr. Dirk Barrios, Mr. Nolan Cressionie, Mr. Manuel Delatte, Mr. Bobby Grabert, Mr. Evan Plaisance, Mr. Jordan Collins and Mr. Morris Guidry.

There were absent: Commissioner: Mr. Barry Uzee

Mr. Sidney Triche, Board President, asked if there were any comments from the public, after three requests, there were none.

Mr. Wayne Gautreaux, General Manager, then read a resolution for the 2023 millage rate of 3.57 mills. On motion by Mr. Nolan Cressionie, seconded by Mr. Bobby Grabert, the Board unanimously adopted by roll call vote the 2023 millage rate of 3.57 mills.

RESOLUTION

BE IT RESOLVED, that the following millage(s) are hereby levied on the 2023 tax roll on all property subject to taxation by the Lafourche Parish Water District No. 1:

MILLAGE

Maintenance & Operations	3.57 mills
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BE IT FURTHER RESOLVED that the proper administrative officials of the Parish of Lafourche, State of Louisiana, be and they are hereby empowered, authorized, and directed to spread said taxes, as hereinabove set forth, upon the assessment roll of said Parish for the year 2023, and to make the collection of the taxes imposed for and on behalf of the taxing authority, according to law, and that the taxes herein levied shall become a permanent lien and privilege on all property subject to

taxation as herein set forth, and collection thereof shall be enforceable in the manner provided by law.

The foregoing resolution was read in full the roll was called on the adoption thereof, and the resolution was adopted by the following votes:

YEAS: Mr. Sidney Triche, President; Mr. Eric Roundtree, Vice-President; Mr. Robert Pontif, Jr., Secretary Treasurer; Commissioners: Mr. Dirk Barrios, Mr. Nolan Cressionie, Mr. Manuel Delatte, Mr. Bobby Grabert, Mr. Evan Plaisance, Mr. Jordan Collins and Mr. Morris Guidry.

NAYS: 0

ABSTAINED: 0

ABSENT: Commissioner: Mr. Barry Uzee

On motion by Mr. Nolan Cressionie, seconded by Mr. Eric Roundtree, the Board unanimously approved the minutes of the meeting held March 16, 2023.

Mr. Tory Hebert read a job progress report from Lafourche Parish Water District No. 1, which was ordered filed.

Mr. Sam Britt read a job progress report from GIS Engineering, LLC, which was ordered filed.

Mr. Mike Moffitt read a job progress report from Keck & Wood, Inc., which was ordered filed.

On motion by Mr. Manuel Delatte, seconded by Mr. Morris Guidry, the Board unanimously approved the low bid of Sage Construction, LLC in the amount of \$347,799.00 received April 13, 2023, for North Plant Permanganate Building.

Results were as follows:

<u>BIDDER</u>	<u>BID AMOUNT</u>
Sage Construction	\$347,799.00
Sealevel Construction, Inc	\$389,485.00
Capitol Construction, LLC	\$520,000.00

Mr. Tory Hebert read a job progress report from Badeaux Engineers, Inc., which was ordered filed.

Ms. Sandy Guidry read a job progress report from Angelette Design, LLC, which was ordered filed.

Mr. Jack Plaisance read a job progress report from T. Baker Smith, LLC, which was ordered filed.

Mr. Marco Picciola read a job progress report from Picciola & Associates, Inc., which was ordered filed.

Mr. Robert Pontif, Jr, Chairman of the Finance Committee, stated that the committee met prior to the regular meeting and reviewed a certificate of substantial completion, pay requests, invoices, the March 2023 Financial & Operating Report, pollution insurance renewal and finally a salary adjustment for Fiscal Year 2023-2024.

On motion by Mr. Robert Pontif Jr., seconded by Mr. Evan Plaisance, the Board unanimously approved Substantial Completion for Sampey General Contractors, Inc. for Water Line Replacement Along Cliff Lane, et al.

On motion by Mr. Robert Pontif, Jr., seconded by Mr. Jordan Collins, the Board unanimously approved the following pay requests for payment:

PAY REQUESTS:

D & M Tank, LLC

Payment No. 1 – Bayou Blue Tank Interior Painting and Repair.....\$43,950.00

Rodrigues Electrical Service, LLC

Payment No. 1 – South Plant Chlorine Solution Booster Pump Installation.....\$6,100.00

Sampey General Contractors, Inc.

Payment No. 6 – Waterline Replacement Cliff Lane, et al\$21,996.00

Sealevel Construction, Inc.

Payment No. 2 – South Plant Carbon Feed System Upgrade\$77,931.69

Payment No. 2 – South Plant Ditch Cleaning 2022.....\$8,625.00

On motion by Mr. Robert Pontif, Jr., seconded by Mr. Dirk Barrios, the Board unanimously approved the following invoices for payment:

INVOICES:

GIS Engineering LLC

Basic Services – Water Line Relocation LA 1 Leeville to Golden Meadow \$316.53

Basic Services - 18" Water Line Galliano To Cut Off \$200.00

Basic Services - 18" Water Line Galliano To Cut Off \$960.00

Keck & Wood, Inc.

Basic Services – South Plant Carbon Feed System Upgrade..... \$939.69

Basic Services – North Plant Permanganate Building \$586.74

Basic Services – North Plant Capacity Expansion \$14,495.36

Picciola & Associates, Inc.

Basic Services – Leeville Booster Restoration from Hurricane IDA \$85,509.11

Professional Services – Leeville Booster Restoration from Hurricane IDA \$20.37

S & L Enterprises

Right-of-Way Work – 18" Water Line Galliano – Cut Off..... \$2,159.39

On motion by Mr. Robert Pontif, Jr., seconded by Mr. Morris Guidry, the Board unanimously approved the March 2023 Financial & Operating Report.

On motion by Mr. Robert Pontif, Jr., seconded by Mr. Bobby Grabert, the Board unanimously approved the quote by Ascot Specialty Insurance Company for pollution insurance in the amount of \$31,769.55 for a three-year policy term from May 17, 2023, to May 17, 2026.

Mr. Pontif then discussed the final item reviewed by the Finance Committee, salary adjustment for Fiscal Year 2022-2023 for all Water District employees. The Committee approved a 3% increase in pay across the board for all employees.

On motion by Mr. Robert Pontif, Jr., seconded by Mr. Eric Roundtree, the Board unanimously approved the recommendation of a 3% cost of living adjustment for all employees effective July 1, 2023.

On motion by Mr. Nolan Cressionie, seconded by Mr. Eric Roundtree, the Board unanimously approved adopting a revised resolution to hire law firm Porteous, Hainkel & Johnson, LLP for legal counsel to represent the Lafourche Parish Water District No.1 for Docket Number C-146702-James Covington, et al vs. Lafourche Parish Water District No.1.

RESOLUTION

WHEREAS, on March 6, 2023, the Lafourche Parish Water District No. 1 was served with a Petition for Damages (Docket Number: C-146702); and

WHEREAS, the Lafourche Parish Water District No. 1 declares a real necessity exists for competent and experienced counsel to represent its interests and to assert on its behalf defense of any and all claims or causes of action that may lie against the Lafourche Parish Water District No. 1, derived from or related to the Petition for Damages; and

WHEREAS, Mallory Maddocks- Associate and Mike Gee- Partner from the law firm of Proteous, Hainkel & Johnson, LLP represented the interests of other local government entities in similar matters; and

WHEREAS, Porteous, Hainkel & Johnson, LLP is willing to represent the Lafourche Parish Water District No. 1 at a standard associate rate of \$150.00/ per hour and owner/partner rate of \$225.00/ per hour with total compensation not to exceed \$25,000.00 unless agreed upon by the Board; and

WHEREAS, Porteous, Hainkel & Johnson, LLP agrees to represent the Lafourche Parish Water District No. 1 for a term of March 6, 2023 to March 31, 2024; and

WHEREAS, the Lafourche Parish Water District No. 1 believes Porteous, Hainkel &

Johnson, LLP has the requisite experience, expertise, availability to represent the Board effectively; and

WHEREAS, this resolution shall take effect immediately; and

NOW, THEREFORE, BE IT RESOLVED by the Lafourche Parish Water District No. 1, pursuant to La. R.S. 42:262, does hereby confirm its retention of Proteous, Hainkel & Johnson, LLP as special counsel; and

BE IT FURTHER RESOLVED that this Resolution and proposed contract described herein be submitted to the Attorney General for the State of Louisiana for approval.

The resolution having been submitted to a vote; the vote thereon was as follows:

YEAS: Mr. Sidney Triche, President; Mr. Eric Roundtree, Vice-President; Mr. Robert Pontif, Jr., Secretary Treasurer; Commissioners: Mr. Dirk Barrios, Mr. Nolan Cressionie, Mr. Manuel Delatte, Mr. Bobby Grabert, Mr. Evan Plaisance, Mr. Jordan Collins and Mr. Morris Guidry.

NAYS: 0

ABSENT: Mr. Barry Uzee

NOT VOTING: 0

Whereupon the Resolution was declared adopted by the Lafourche Parish Water District No. 1 Board of Commissioners on the 20th day of April 2023.

I, Sidney Triche, Board President of the Lafourche Parish Water District No. 1, under authority vested in me under the law, hereby certify the above and foregoing to be true and exact copy of a resolution adopted by the said Board at its meeting held April 20, 2023, at which a quorum was present, and the same has not been revoked, rescinded or altered in any manner, and is in full force and effect.

Mr. Wayne Gautreaux, General Manager, then updated the Board on a potential

option to lease property adjacent to South Plant north property line from Raceland Raw Sugars for a new Administration Office location. Lease terms and other items were presented to the Board. Further negotiations will take place with Raceland Raw Sugars.

On motion by Mr. Evan Plaisance, seconded by Mr. Jordan Collins, the Board unanimously approved advertising for bids for Materials and Supplies-Distribution Department. Bids to be received June 13, 2023, at 2:00 p.m. at the Water District Administration Office, Lockport, LA.

A request from Central States Water Resources, Inc. to provide monthly water meter readings for sewer customers of Twin Oaks Service Corporation in lieu of monthly sewer collections was then discussed. Further discussion will be held with CSWR, Inc. before approval of the agreement.

A request from Mr. Craig Schaffer with Louisiana Sewer Utilities to collect sewer fees for Abby Sewer District was the next item discussed. On motion by Mr. Morris Guidry, seconded by Mr. Manuel Delatte, the request was denied due to Mr. Schaffer cancelling a similar agreement in 2018.

Mr. Gautreaux then presented a request by Lafourche Crossing 308 Volunteer Fire Department for the 50/50 cost share to install two (2) new 3-way hydrants along Rue Grand Chene. On motion by Mr. Dirk Barrios, seconded by Mr. Bobby Grabert, the Board unanimously approved the cost share request.

On motion by Mr. Eric Roundtree, seconded by Mr. Nolan Cressionie, the Board unanimously approved to adopt a resolution authorizing the General Manager to sign a Cooperative Endeavor Agreement with the Lafourche Crossing 308 Volunteer Fire Department for 50/50 cost share in the installation of two (2) new 3-way hydrants along Rue Grand Chene.

RESOLUTION

BE IT RESOLVED, by the Board of Waterworks Commissioners of Water District No. 1, Parish of Lafourche, State of Louisiana, governing authority of said District that; authority is hereby granted to Mr. Wayne Gautreaux, General Manager to execute any, and all documents necessary for the Cooperative Endeavor Agreement with the Lafourche Crossing 308 Volunteer Fire Department for the 50/50 cost share in the installation of two (2) new 3-way hydrants along Rue Grand Chene.

BY THIS RESOLUTION, Mr. Wayne Gautreaux, General Manager, is authorized to execute all necessary documents.

WHEREON, the motion was put to a vote, the vote thereon was as follows:

YEAS: Mr. Sidney Triche, President; Mr. Eric Roundtree, Vice-President; Mr. Robert Pontif, Jr., Secretary Treasurer; Commissioners: Mr. Dirk Barrios, Mr. Nolan Cressionie, Mr. Manuel Delatte, Mr. Bobby Grabert, Mr. Evan Plaisance, Mr. Jordan Collins and Mr. Morris Guidry.

NAYS: 0

ABSENT AND NOT VOTING: Mr. Barry Uzee

On motion by Mr. Dirk Barrios, seconded by Mr. Jordan Collins, the meeting adjourned at 6:18 p.m.

Sidney Triche, President

Robert Pontif, Jr., Secretary Treasurer



Lafourche Parish Water District No. 1

JOB PROGRESS REPORT

Thursday, April 20, 2023

Waterline Replacement Along Fairway Drive - 21-22 CWF Grant

Muddy Pipeworks, LLC is the Contractor for this project. Contracts are currently being executed and we anticipate beginning construction within the next month.

Administrative Office Demolition

Lebro Construction, Inc. is the Contractor for this project. Contracts have been executed. Demolition should begin within the next month.

Fire District #1 Hwy 182 Training Facility Cost Share

Sampey General Contractors is the Contractor for this project. Contractor has begun laying waterlines and anticipates being complete within the next 3 weeks.

Waterline Replacement Along Savoie Street

Work is ongoing.

Waterline Replacement Along Gautreaux Street, et al

Work is complete. We are currently acquiring right of ways.

Waterline Replacement

Plan preparation

Solution Booster Pump Installation

Work has been installed. Starter and electrical wiring has been installed. Pump will be complete with pump installation and discharge piping this month.

STP - Back-Up Chlorine

All suction piping

Contractor will be

STP - Cleaning of Drainage Canal

This project is complete.

Interior Paint and Repair of Bay of Bridge Elevated Tank

Work in the next

D & M Tank is the Contractor for this project. Contractor is finishing exterior repairs within the next week and will begin interior painting afterwards.

Tory Hebert, P.E.

LAFOURCHE PARISH WATER DISTRICT NO. 1

JOB PROGRESS REPORT

APRIL 15, 2023

We are working on for the Lafourche Parish Water

We are pleased to present the following report on the projects we are working on for the Lafourche Parish Water District No. 1:

General Contractors, Inc., in the amount of \$408,590.00. The Notice to Proceed was issued for October 17, 2022. Sampey has completed work on Louviere Lane, Cliff's Lane, Bob's Lane and West 212th Street. Sampey has completed most work on Lerille Street. We recommend accepting the project as Substantially Complete as of April 6, 2023.

Water Line Replacement, Cliff Lane, et al:

The construction contract was awarded to Sampey General Contractors, Inc. in the amount of \$408,590.00. The Notice to Proceed was issued for October 17, 2022. Sampey has completed work on Louviere Lane, Cliff's Lane, Bob's Lane and West 212th Street. Sampey has completed most work on Lerille Street. We recommend accepting the project as Substantially Complete as of April 6, 2023.

Contract application was awarded. LPWD#1 received notification that their Water Sector Grant application was awarded. LPWD#1 staff is coordinating with the State on the appropriate paperwork. We anticipate being ready to advertise in May 2023.

18" Water Line - Galliano to Cut Off:

LPWD#1 received notification that their Water Sector Grant application was awarded. LPWD#1 staff is coordinating with the State on the appropriate paperwork. We anticipate being ready to advertise in May 2023.

If you have any questions, please do not hesitate to call.

Thank you for this opportunity to continue to provide quality service to the community.

Sincerely,



John J. Plaisance, II, P.E., L.S.
 GIS Engineering, LLC

STATUS REPORT
April 20, 2023 BOARD MEETING

SOUTH PLANT CARBON FEED SYSTEM UPGRADE:

The concrete floor for the building is complete and the Contractor is working on the masonry wall construction.

NEW SURGE PROTECTION TANK AT SOUTH WATER TREATMENT PLANT:

Tank pressure settings have been confirmed with the Contractor. We are waiting on contractor scheduling of the startup and commissioning process with the tank supplier in the next few weeks.

NORTH PLANT CAPACITY EXPANSION:

Detailed design work and construction drawing preparation is progressing. Further review of progress drawings will be discussed with District staff for revisions and comments.

NORTH PLANT NEW PERMANGANATE BUILDING:

The bids for the project were received on April 13, 2023 and the low bidder was Sage Construction, LLC for the amount of \$347,799.00. Board approval for award of the construction contract to Sage Construction, LLC is requested at this meeting. Attached is the award recommendation letter and bid tabulation.

WATER TREATMENT PLANTS CHLORINE RISK MANAGEMENT PLAN AUDIT:

The RMP audit required once every three years was conducted today with District staff. A final signed copy of the audit's findings will be submitted to the District for their records in the next few days.

Respectfully submitted,

KECK & WOOD, INC.



Michael J. Moffitt, P.E.



COLLABORATION BY DESIGN

April 18, 2023

The Board of Waterworks Commissioners
Lafourche Parish Water District No. 1
P. O. Box 399
Lockport, Louisiana 70374

Attn: Mr. Wayne Gautreaux, General Manager

Re: North Water Treatment Plant
New Permanganate Feed Building
Our Reference No. 22089.00

Dear Wayne:

We have reviewed the bids received at the Water District Office, at 2:00 p.m., local time on April 13, 2023 for construction of the referenced project. Three (3) bids were received. The following is a summary of the three (3) bids.

	<u>Bidder</u>	<u>Bid Amount</u>
1.	Sage Construction, LLC 214 Longwood Drive Napoleonville, LA 70390	\$347,799.00
2.	Sealevel Construction, Inc. P.O. Boc 1037 Thibodaux, LA 70301	\$389,485.00
3.	Capitol Construction, LLC 1402 Bridgeview Drive, Suite 4 Port Allen, Louisiana 70767	\$520,000.00

A certified tabulation of all bids received is attached. A copy of the tabulation has been mailed to each bidder for their information. Each bidder submitted a 5% bid bond from a surety company listed on U. S. Treasury Circular 570 (07/01/22).

The low bid amount of \$347,799.00 is within the funds available for the project. We believe the low bid price is fair and reasonable for the work required.

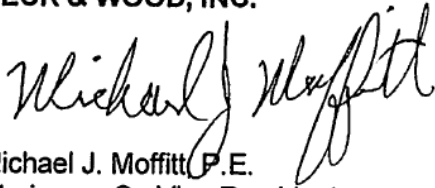
The low bidder, Sage Construction, LLC, appears to have satisfactorily completed similar type projects and is considered qualified to complete the work required for this project.

Keck & Wood, Inc., therefore, recommends contract award to Sage Construction, LLC in the amount of \$347,799.00 for construction of the North Water Treatment Plant New Permanganate Feed Building project.

If there are any questions, please contact our office.

Very truly yours,

KECK & WOOD, INC.

A handwritten signature in black ink, appearing to read "Michael J. Moffitt". The signature is written in a cursive, flowing style.

Michael J. Moffitt P.E.
Chairman, Sr. Vice President

Enclosure

BADEAUX
ENGINEERS
INCORPORATED
CONSULTING STRUCTURAL
CIVIL ENGINEERS
1111 WEST SIXTH STREET 70301
P.O. BOX 1056 70302
91 47-2317 THIBODAUX, LA

TO: LAFOURCHE PARISH WATER DISTRICT NO. 1
BOARD OF COMMISSIONERS

SUBJECT: PROJECT STATUS REPORT

Date of Report: April 17, 2023

Date of Board Meeting: April 20, 2023

NEW ADMINISTRATION BUILDING

Staff reviewing latest floor plans and building elevations, and considering site options on the North side of the plant.

BADEAUX ENGINEERS INCORPORATED


Michael H Badeaux, P.E.

MHB:nbl



ANGELETTE DESIGN LLC

Consulting Engineers & Surveyors

Neil B. Angelette, P.E., P.L.S.

ENGINEERING REPORT

LAFOURCHE PARISH WATER DISTRICT NO. 1

BOARD MEETING

APRIL 20, 2023

EAST 68TH STREET ET AL

The contract for this project is being processed. The Notice to Proceed will be issued to the contractor (Sampey General Contractors, Inc.) once they complete other work for the District.

Neil B. Angelette, P.E., P.L.S.



Project Status Report

To: Lafourche Parish Water District No. 1
From: T. Baker Smith, LLC
Date: April 20, 2023
RE: Project Update

T. Baker Smith is pleased to present you with the following project status report.

Kraemer Waterline Improvements – Phase 2- FP&C 2021 Capital Outlay Project No. 50-ND5-20-01 – Waterline Replacement Along Hwy 307

- The Corps permit was received on Monday April 17th. ROW acquisition is ongoing. We are scheduled to meet next week to discuss staff comments on the design drawings so that the plans and specs can be finalized. We will be transmitting copies of all environmental permits later this week.

We would like to thank you for the opportunity to continue to provide professional services on your project. If you have any questions, please do not hesitate to contact us.

T. BAKER SMITH, LLC

Jack E. Plaisance
Project Manager

2021.0351



PICCIOLA & ASSOCIATES, INC.

CIVIL ENGINEERS • LAND SURVEYORS • NAVAL ARCHITECTS • MARINE ENGINEERS

J.C. PICCIOLA, II, P.E., P.L.S. • M.J. PICCIOLA, III, P.E.

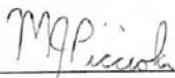
LAFOURCHE PARISH WATER DISTRICT NO. 1

ENGINEERING REPORT

April 20, 2023

<u>PROJECT NO.</u>	<u>PROJECT NAME</u>	<u>COMMENTS</u>
1002-2102	Leeville Booster Station	Sealevel Construction, Inc. is the contractor. The contracts are completed, and a pre-construction meeting will be scheduled soon.

Submitted By:



Marco J. Picciola, P.E.